

Q1.

## CEC Course or Pathway Proposal Form

This form is to be completed as part of the CEC's process for review and approval of new course or course revision proposals. Please follow the Guidelines for new course proposal documents as referenced and utilize appropriate AAMC MedBiquitous terminology when prompted. Dropdown menus and links are provided. Once the CEC approves the course, the Registrar's Office selects appropriate information to input into the Oasis course catalogue. At that time, the Registrar may contact you for further clarification or information.

IMPORTANT NOTE: If you are **editing** this proposal, once you are done making changes, you need to advance through all pages until you receive the page confirming your submission. Otherwise, your changes will not be recorded.

Choose "Yes - Submit my CHANGES" if you have previously submitted this as READY to submit to the CEC. Choose just "Yes" only if you are editing a proposal that has *not* previously been submitted as READY to submit to the CEC.

\* Denotes required field

Q2.

**Campus \***

Select all that apply

- Milwaukee
- Green Bay
- Central Wisconsin

Q3. **Course Type \***

Elective 4-Week (E4WK) ▼

Q4. **Schedule Type \***

Clinical (CLI) ▼

Q5. **Course Name \***

4 week otolaryngology elective

Q6. **Resubmission of an Existing Course \***

Yes

No

**Q7. Name of Existing Course \***

*This question was not displayed to the respondent.*

**Q8.**

**Course Description \***

This description defines the content and procedures of a course. It outlines the general instructional process. This description will describe learning activities and should also include the rationale for the educational offering.

During this course, students will learn about the practice of otolaryngology head and neck surgery at St. Vincent's and St. Mary's hospital. Students will have an opportunity to gain core knowledge regarding basic interviewing and technical skills needed by a generalist physician in evaluating, diagnosing, and managing otolaryngologic complaints and diseases. Students will be exposed to the broad scope of otolaryngology practice and will actively participate in caring for patients in both the operating room, inpatient, and outpatient settings.

**Q9. Course Goal \***

A course goal is a statement that communicates the general educational outcomes to be achieved by the end of the course. Because goals are general in nature, they are usually stated in nonbehavioral terms.

Goals of the Rotation 1. Provide students the opportunity to interact with patients in a professional manner and practice interviewing skills. 2. Expose medical students to the broad scope of otolaryngology practice and the basic knowledge and technical skills needed to evaluate, diagnose and treat otolaryngologic complaints as a generalist physician. 3. Students will be able to recognize potentially life-threatening, ENT-specific conditions that require immediate attention and referral. 4. Engage students in the care of patients in the operating room, inpatient, and outpatient setting as a part of the medical/surgical team. 5. Provide students an opportunity to gain an understanding of the practice of allied professionals, specifically audiologists and speech and language pathologist.

**Q10. Prerequisites \***

None

**Q11. Competency-Based Objectives (check all that apply) \***

- 1. Patient Care
- 2. Knowledge for Practice
- 3. Practice-based Learning and Improvement
- 4. Interpersonal and Communication Skills

- 5. Professionalism
- 6. Systems Based Practice
- 7. Interprofessional Collaboration
- 8. Personal Professional Development

**Q12. Patient Care Competencies (check all that apply) \***

- 1.1. Perform medical, diagnostic, and surgical procedures considered essential for the start of internship
- 1.2. Gather essential and accurate information about patients and their conditions through historytaking, physical examination, laboratory data, imaging, and other tests
- 1.4. Interpret laboratory data, imaging studies, and other tests essential for the start of internship
- 1.5. Demonstrate independent problem-solving interventions based on patient information and preferences, up-to-date scientific evidence, and clinical judgment
- 1.6. Develop and monitor patient management plans
- 1.7. Counsel and educate patients and their families to empower them to participate in their care and enable shared decision making
- 1.9. Understand and recommend health care services to patients, families, and communities aimed at preventing health problems or maintaining health

**Q13. Patient Care Details \***

Please provide course specific objectives generated using [Blooms Taxonomy](#).

1. Provide students the opportunity to interact with patients in a professional manner, practice interviewing skills, and apply medical knowledge to a patient's situation. 2. Engage students in the care of patients in the operating room, inpatient, and outpatient setting as a part of the medical/surgical team. Students will be involved in evaluating the patients and synthesizing a treatment plan.

**Q14. Knowledge for Practice Competencies (check all that apply) \***

- 2.2. Apply established and emerging biomedical scientific principles fundamental to health care for patients and populations
- 2.4. Apply principles of epidemiological sciences to the identification of health problems, risk factors, treatment strategies, resources, and disease prevention/health promotion efforts for patients and populations
- 2.5. Apply social-behavioral sciences to provision of patient care, including assessment of the impact of psychosocial and cultural influences on health, disease, care-seeking, care compliance, and barriers to and attitudes toward care
- 2.6. Contribute to the creation, dissemination, application, and translation of new health care knowledge and practices

**Q15. Knowledge for Practice Details \***

Please provide course specific objectives generated using [Blooms Taxonomy](#).

1. This elective will expose medical students to the broad scope of otolaryngology practice and require students apply the basic knowledge and technical skills needed to evaluate, diagnose and treat otolaryngologic complaints as a generalist physician.

**Q16. Practice-based Learning and Improvement Competencies (check all that apply) \***

- 3.1. Identify strengths, deficiencies, and limits in one's knowledge and expertise
- 3.2. Set independent learning and improvement goals
- 3.3. Perform learning activities that address one's gaps in knowledge, skills, and/or attitudes
- 3.5. Utilize feedback to improve daily practice

**Q17. Practice-based Learning and Improvement Details \***

Please provide course specific objectives generated using [Blooms Taxonomy](#).

1. Students will be required to self reflect and analyze their own knowledge and synthesize feedback provided by faculty in order to improve their daily practice.

**Q18. Interpersonal and Communication Skills Competencies (check all that apply) \***

- 4.1. Communicate effectively with patients, families, and the public, as appropriate, across a broad range of socioeconomic and cultural backgrounds
- 4.2. Communicate effectively with colleagues, health professionals and health related agencies
- 4.5. Maintain comprehensive, timely, and accurate medical records
- 4.6. Demonstrate sensitivity, honesty, empathy and compassion in difficult conversations
- 4.8. Elicit, listen to, recognize and respond to emotional as well as physical complaints
- 4.9. Elicit and negotiate appropriate care plans for patients from diverse, socioeconomic and cultural backgrounds

**Q19. Interpersonal and Communication Skills Details \***

Please provide course specific objectives generated using [Blooms Taxonomy](#).

1. Provide students an opportunity to gain the knowledge and comprehend the practice of allied professionals, specifically audiologists and speech and language pathologist. Students will also have the opportunity to demonstrate their ability to communicate with these allied health professionals effectively to provide quality care for the patient. 2. Students will have the opportunity to demonstrate effective communication with patient's and their families as they evaluate and treat patients with common otolaryngology problems.

**Q20. Professionalism Competencies** (check all that apply) \*

- 5.1. Demonstrate honesty, integrity, and respect in all interactions and patient care
- 5.4. Demonstrate accountability to patients, society, and the profession
- 5.6. Demonstrate a commitment to ethical principles in everyday patient care including but not limited to provision or withholding of care, confidentiality, informed consent, and business practices, including compliance with relevant laws, policies, and regulations
- 5.7. Continually strive to do one's duty

**Q21. Professionalism Details** \*

Please provide course specific objectives generated using [Blooms Taxonomy](#).

Students will be required to evaluate and examine patients and apply their medical knowledge in order to develop a treatment plan. Students will be held accountable to their patients and their professional colleagues by being required to actively take part in the evaluation and treatment of the patients.

**Q22. Systems Based Practice Competencies** (check all that apply) \*

- 6.1. Work effectively in various health care delivery settings and systems
- 6.2. Coordinate patient care within the health care system
- 6.3. Incorporate considerations of cost awareness and risk-benefit analysis in patient and/or population-based care
- 6.5. Participate in identifying potential system errors and solutions
- 6.7. Develop awareness to discuss the influence of legislation and political policies on the practice of medicine

**Q23. Systems Based Practice Details** \*

Please provide course specific objectives generated using [Blooms Taxonomy](#).

1. Students will be engaged in the care of patients in the operating room, inpatient, and outpatient setting as a part of the medical/surgical otolaryngology team. 2. Student will also demonstrate their understanding of providing effective care in their various health care settings.

**Q24. Interprofessional Collaboration Competencies** (check all that apply) \*

- 7.1. Collaborate with other health professionals to establish and maintain a climate of mutual respect, dignity, diversity, ethical integrity, and trust
- 7.2. Identify one's own role and the roles of other health professionals to appropriately assess and address the health care needs of the patients and populations served

**Q25. Interprofessional Collaboration Details \***

Please provide course specific objectives generated using [Blooms Taxonomy](#).

1. Students will gain the medical knowledge and be able to apply this knowledge in order to recognize potentially life-threatening, ENT-specific conditions that require immediate attention and referral to Otolaryngology colleagues.

Q26.

**Personal Professional Development Competencies (check all that apply) \***

*This question was not displayed to the respondent.*

Q27.

**Personal Professional Development Details \***

Please provide course specific objectives generated using [Blooms Taxonomy](#).

*This question was not displayed to the respondent.*

**Q28. Basic Science/Clinical Science Integration (Where/When, if none, N/A) \***

Students will apply their clinical human anatomy, infectious disease, pathology, and pharmacology basic science knowledge to the patients they will care for during their Otolaryngology elective.

**Q29. Course Breakdown \***

Inpatient

Inpatient Consultation

Outpatient Clinics

Surgery (OR)

Laboratory

Emergency Department

Radiology Department

Classroom/Conferences/Simulation

Other (Specify in textbox below)

Q30.

**Course Breakdown \***

(Component % of Course)

Inpatient

	<input type="text" value="30"/>	%
Outpatient Clinics	<input type="text" value="30"/>	%
Surgery (OR)	<input type="text" value="30"/>	%
Classroom/Conferences/Simulation	<input type="text" value="10"/>	%
<b>Total</b>	<input type="text" value="100"/>	%

**Q31. Location** (Hospital/Clinic/Building)

St. Vincent's and St. Mary's Hospital. Prevea ENT clinic

**Q32. Where and When to Report**

Course coordinators will send the students information on when and where to report as per Dr. Oldenburg.

**Q33.**

**Month(s) Course Offered \***

All rotations are week-based and will be aligned as closely to the months offered as possible

January - December (all 12 months)

**Q34.**

**Course Length \***

- 2 Weeks
- 4 Weeks
- Other (Specify in textbox)

**Q35. Min/Max Number of Students Per Offering \***

Minimum

Maximum

**Q36. Regular Hours (Monday–Friday) \***

6am-6pm

**Q37. Night Call \***

- Yes
- No

**Q38. Number of On-Call Nights \***

Determined by the course director.

**Q39. Weekend Hours \***

- Yes
- No

**Q40. Weekend Hours Details \***

Determined by the course director.

**Q41. AAMC MedBiquitous Instructional Methods \***  
Select appropriate [AAMC MedBiquitous Instructional Methods](#)  
(choose as many as applicable)

- Case-Based Instruction/Learning
- Clinical Experience - Ambulatory
- Clinical Experience - Inpatient
- Concept Mapping
- Conference



- Demonstration
- Discussion, Large Group (>12)
- Discussion, Small Group (<12)
- Games
- Independent Learning
- Journal Club
- Laboratory
- Lecture
- Mentorship
- Patient Presentation - Faculty
- Patient Presentation - Learner
- Patient Presentation - Patient
- Peer Teaching
- Preceptorship
- Problem-Based Learning (PBL)
- Reflection
- Research
- Role Play/Dramatization
- Self-Directed Learning
- Service Learning Activity
- Simulation
- Team-Based Learning (TBL)
- Team-Building
- Tutorial
- Ward Rounds
- Workshop

Q42.

**AAMC MedBiquitous Resources Types \***

Select appropriate [AAMC MedBiquitous Instructional Methods](#)

(choose as many as applicable)

- Animation
- Audience Response System
- Audio
- Cadaver
- Clinical Case
- Distance Learning - Asynchronous
- Distance Learning - Synchronous
- Educational Technology
- Electronic Health/Medical Record (EHR/EMR)
-

Film/Video

- Key Feature
- Mannequin
- Medical Images
- Mobile Application
- Patient – Receiving Clinical Care
- Patient – Teaching
- Plastinated Specimens
- Written or Visual Media (or Digital Equivalent)
- Scenario
- Searchable Electronic Database
- Standardized/Simulated Patient (SP)
- Task Trainer
- Ultrasound
- Virtual Patient
- Virtual/Computerized Laboratory
- Wet Laboratory

Q43.

**AAMC MedBiquitous Assessment Methods \***

Select appropriate [AAMC MedBiquitous Instructional Methods](#)  
(choose as many as applicable)

- Clinical Documentation Review
- Clinical Performance Rating/Checklist
- Exam – Institutionally Developed, Clinical Performance
- Exam – Institutionally Developed, Laboratory, Practical
- Exam – Institutionally Developed, Written/Computer-based
- Exam – Institutionally Developed, Oral
- Exam – Licensure, Clinical Performance
- Exam – Licensure, Written/Computer-based
- Exam – Nationally Normed/Standardized, Subject
- Multisource Assessment
- Narrative Assessment
- Oral Patient Presentation
- Participation
- Peer Assessment
- Portfolio-Based Assessment
- Research or Project Assessment
- Self-Assessment
- Stimulated Rec

**Q44. Grading Policy \***

Provide the percentage of each component of the grade.

Clinical Performance Rating/Checklist	60
Exam – Institutionally Developed, Written/Computer-based	10
Oral Patient Presentation	10
Participation	20
<b>Total</b>	100

**Q45. Please provide details to specific assessment methods as necessary \***

Students will be required to take 4 quizzes and give an oral presentation based on a patient. Student's evaluation will take into account the following: • Acquisition of basic knowledge and skills applicable to the otolaryngologic history and physical exam. • Dependability and willingness to accept responsibility • Courteous and professional manner of interacting with patients, physicians, and clinic/hospital staff • Ability to follow order, seek help when appropriate, and function with minimal supervision. • Ability to work as part of a team • Communication skills, both verbal and written. • Your interest and active participation • Initiative • Professional appearance • Punctuality and attendance

**Q46. Final Grade Scale \***

- Satisfactory/Unsatisfactory
- Honors/High Pass/Pass/Low Pass/Fail

**Q47. Please provide rationale and evidence that assessment methods are sufficient for 5-point grading scale \***

The student will be evaluated on multiple aspects during this elective. They will be required to give an oral presentation based on a patient. They will turn in 4 history and physical exam write ups for evaluation by the course director (one each week). Students will be required to complete 4 quizzes (same as used in Milwaukee). Students will be evaluated on their clinical performance and professionalism as well. This is an involved 4 week elective with high expectations thus the assessment methods are sufficient for the 5 point grading scale. These are the same methods used for the Milwaukee 4 week elective as well.

**Q48.**

**Evaluation of Instruction and Course \***

An explanation of how students will evaluate the teachers and course should be provided. In general, this can be accomplished using standard MCW course and teacher evaluation forms.

The students will be required to complete the standard MCW course and teacher evaluation forms.

**Q49. Course Director(s) \***

Please review the appropriate Course/Clerkship Director Expectations and list the course director responsible.

[Course Director/Co-Director Expectations](#)

[M3-M4 Clerkship Director Expectations](#)

[Regional Associate Clerkship Director Expectations](#)

Course director: Dr. Michael Oldenburg

**Q75. Does the proposed course director(s) have an active faculty appointment?**

- Yes  
 No

**Q50. Course Director(s) Phone # \***

920-405-1414

**Q51. Course Director(s) Email \***

Separate Multiple Email addresses with semicolon

moldenburg@mcw.edu Michael.Oldenburg@prevea.com

**Q52. Course Coordinator(s) \***

Marissa Popp and Shelly Griffin

**Q53. Course Coordinator(s) Phone # \***

Marissa Popp 920-403-4521 Shelly Griffin 920-403-4511

**Q54. Course Coordinator(s) Email \***

Separate Multiple Email addresses with semicolon

mpopp@mcw.edu; shgriffin@mcw.edu

**Q55. Department Chairman/Community Campus Dean is in support of this course \***

- Yes  
 No

**Q56. Please provide additional details and rationale for proceeding without Chair/Dean support. \***

*This question was not displayed to the respondent.*

**Q57. Describe funds, time commitment, support staff, space \***

Course director will require 5 hours per 4-week course to evaluate student presentation, review written history & physicals and complete student evaluations. The course will take place at the hospital and clinic, no additional space will be required. Course will require a course coordinator as a support staff

**Q58. Participating Department / Affiliation / Sponsor \***

Check Department(s)/Affiliation(s) whose faculty members teach in the course

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Community Campus          | <input type="checkbox"/> Ophthalmology  |
| <input type="checkbox"/> Anesthesiology                       | <input type="checkbox"/> Orthopaedic Surgery                                  |
| <input type="checkbox"/> Biochemistry                         | <input checked="" type="checkbox"/> Otolaryngology and Communication Sciences |
| <input type="checkbox"/> Biomedical Engineering               | <input type="checkbox"/> Pathology  |
| <input type="checkbox"/> Biophysics                           | <input type="checkbox"/> Pediatrics   |
| <input type="checkbox"/> Cell Biology, Neurobiology & Anatomy | <input type="checkbox"/> Pharmacology & Toxicology                            |
| <input type="checkbox"/> Dermatology                          | <input type="checkbox"/> Physical Medicine & Rehabilitation                   |

- Emergency Medicine
- Family & Community Medicine
- Human & Molecular Genetics
- Institute for Health and Equity
- Medicine
- Microbiology and Immunology
- Neurology
- Neurosurgery
- Obstetrics & Gynecology

- Physiology
- Plastic Surgery
- Primary Care Initiative
- Psychiatry
- Radiation Oncology
- Radiology
- Surgery
- Urology

Other (supply details in text box below)

**Q59. Please provide your name and email address to receive a confirmation of your submission and a link to edit your form.**

**Q60. Name \***

**Q61. Email \***

**Q62. Is this form ready to be submitted to the CEC? \***

- No, I will come back to edit/complete
- Yes
- Yes - Submit my CHANGES

**Q63. Briefly describe changes (e.g. change of course objective, assessment methods, course director info etc.) \***

*This question was not displayed to the respondent.*

**Embedded Data**

**ResponseID:** R\_32PHzfqLK5S8ujF

**Location Data**

**Location:** ([43.05029296875](#), [-88.044998168945](#)).

**Source:** GeoIP Estimation

