Public Data Set Nomination

Review Checklist

Nominated Data Set(s)

All of the following information must be included with the nomination. If not included, return to applicant:

* Name of data set
* Description of data set (list of variables or URL/web address for the list)
* Whether the data are identifiable through direct identifiers, use of a code or other mechanism
* How data were collected, including: from/about whom (subject populations), by whom, and when
* How the data were obtained by the data supplier (if different from above)
* Name and brief description of the data supplier or institution
* How the data set may be obtained by researchers
* Description of any conditions or restrictions about the use of the data
* Any other URLs that are relevant
* Copy of the agreement or statement that a researcher or institution must sign in order to access the data (or URL for the agreement)

Criteria for approving the nominated data set. All must be checked for approval:

Data set is widely available to researchers

Does not include data shared informally among colleagues

Researchers are not required to have secure data storage and/or password-protected computers

The data use agreement does not limit the type of analyses that can be performed

The data set and documentation do not contain information that could be used to identify individuals, either directly or indirectly

There are no variables that could readily be linked to identifiers by secondary users

The data host or archive does not explicitly require IRB approval or exempt determination prior to use

Reviewer

Approve  Do not approve  More information required to make a decision

Comments:

Reviewer Name:

Date: