



ADVANCING A HEALTHIER WISCONSIN
Research for a Healthier Tomorrow

ADVANCING A HEALTHIER WISCONSIN

**RESEARCH FOR
A HEALTHIER TOMORROW**

REQUEST FOR PROPOSALS
2008 - 2009

<i>RFA Issue Date:</i>	<i>May 5, 2008</i>
<i>Proposal Due to Grants and Contracts:</i>	<i>September 9, 2008</i>
<i>Proposal Due to AHW Office:</i>	<i>September 19, 2008</i>
<i>Award Date:</i>	<i>April 1, 2009</i>

The 2008-09 Request for Applications has made the following changes from last year's RFA:

- *RFA format*
- *Release and due dates*
- *New review criterion assessing plans for and potential to leverage an AHW award for extramural funding*
- *More rigorous definition of translational research*
- *Proposal submission to AHW Offices*

Advancing a Healthier Wisconsin Program Office
Medical College of Wisconsin

c/o Office of the Senior Associate Dean for Public and Community Health
8701 Watertown Plank Road ▪ PO Box 26509 Milwaukee, WI ▪ 53226

Phone: 414.456-4658 ▪ Fax: 414.456.6431 ▪ Email: sdipadova@mcw.edu ▪ Website: www.mcw.edu/healthierwisconsin
<http://www.mcw.edu/display/docid17024.htm>



OVERVIEW

About the Advancing a Healthier Wisconsin Endowment

In 1999, the Medical College of Wisconsin (MCW) received a \$300M endowment from the Blue Cross/Blue Shield of Wisconsin conversion. In 2004, following the approval of the Advancing a Healthier Wisconsin Five-Year Plan by the MCW Consortium on Public and Community Health, the MCW Board of Trustees and Wisconsin United for Health Foundation Board, proceeds of the conversion were made available to MCW.

The endowment entitled, Advancing a Healthier Wisconsin (AHW), aims to improve the health of the people of Wisconsin through advances in research and education, strengthening community capacity, and promoting leadership in public health. AHW advances this vision by awarding project funding to support medical research and education projects that focus on broad determinants of health in communities. The AHW endowment has three components: education, research, and public and community health.

The Research for a Healthier Tomorrow (AHW-Research), the research component, provides an opportunity for MCW physicians and scientists to improve the health of the people of Wisconsin through advances in the basic, clinical applied and translational sciences that focus on cardiovascular disease, cancer, neuroscience, genetics, and population health. MCW hopes these efforts will lead to an increased understanding of disease mechanisms and to new methods of diagnosing, treating, and preventing disease. Additional support for research is distributed through MCW's AHW Program Development Fund for Research.

The Educational Leadership for the Health of the Public (AHW-Education), the education component, provides an opportunity for MCW faculty to improve the health of the people of Wisconsin by leveraging MCW expertise to promote educational opportunities that will translate into health improvements. MCW hopes these efforts will lead to transformative education programs for medical students, residents, graduate students, and practicing health professionals. Additional support for education is distributed through MCW's AHW Program Development Fund for Education.

The Healthier Wisconsin Partnership Program (HWPP), the public and community health component of the endowment, provides an opportunity for community organizations and MCW faculty and staff to improve the health of the people of Wisconsin through community-academic partnerships. For more information about the Healthier Wisconsin Partnership Program, its application process, and funded projects, please visit www.mcw.edu/healthierwisconsin.

Guiding Documents for this RFP

Several strategic documents guide the priorities and process identified in this RFP. You are encouraged to consult these documents to inform proposal development and the funding process. These documents include:

- Advancing a Healthier Wisconsin Five-Year Plan and Addendum <http://www.mcw.edu/ahw/fiveyearplan.htm>
- State Health Plan: Healthiest Wisconsin 2010 <http://dhfs.wisconsin.gov/statehealthplan/>
- Advancing a Healthier Wisconsin Annual Report 2006-07 http://www.mcw.edu/FileLibrary/Groups/AdvancingHealthierWisconsin/2007_AHW_Annual_Report.pdf
- MCW Strategic Plan 2007-2012 http://www.mcw.edu/FileLibrary/User/nround/Strategic_Plan_FINAL.pdf

Questions

For additional information about the Research for a Healthier Tomorrow and Educational Leadership for the Health of the Public Programs, application processes, and lists of funded projects, please visit www.mcw.edu/healthierwisconsin or call Sarah Di Padova, AHW through Research and Education Program Coordinator, at 414/456-4658.



FUNDING PRIORITIES AND FUNDING INFORMATION

Purpose

Funding from proceeds under the *Advancing a Healthier Wisconsin Program* is intended to furnish support for research projects that provide medical advances to the citizens of Wisconsin. The objective of this funding opportunity is to provide funds to leverage the expertise and assets at the Medical College of Wisconsin to promote discoveries that will translate into improvements in health status, longevity, and quality of life. This Request for Applications (RFA) is intended to conform to the goals of the *Healthiest Wisconsin 2010 Health Plan* and *Advancing a Healthier Wisconsin Five-Year Plan*.

Funding Priorities

The priorities for the Research for a Healthier Tomorrow component of the AHW funds are guided by the *AHW Five-Year Plan and Addendum* (AHW Five-Year Plan) adopted in 2004 and include:

1. Cardiovascular Disease
2. Cancer
3. Neuroscience
4. Genetics
5. Population Health
6. Imaging, Biotechnology, and Bioinformatics

All forms of medical research within these topic areas will be considered, from the basic cellular or organism levels to clinical, translational, and population-based studies as included in the Healthiest Wisconsin 2010 Health Plan.

Approximately one-half of funded grants will be reviewed and administered via the Clinical and Translational Science Institute (CTSI) as translational projects. The remainder of awards will derive from submissions in all non-translational categories. Approximately five from each group will be funded.

The program is designed to support studies by investigators taking new and distinct research directions with high potential for extramural funding. AHW Research Awards are intended to serve as pilot funding to initiate a new investigative direction, and generate preliminary data for an extramural application on the topic area. They are **not** intended to be a sole source of funding for completing a circumscribed research plan. Applications that emphasize **new** interdisciplinary initiatives will be given higher priority. Junior investigators with limited access to research funds will also be given special consideration by the Executive Review Committee. Applications from investigators with more than \$300,000/year of research funding at the time of application will be given lower priority.

Research projects in any areas that create synergy through collaboration and interdepartmental effort, and/or which ultimately may lead to broader research support by means of Program Project Grants (PPG) or Specialized Clinical Centers of Research (SCCOR) funded by extramural grant programs, are especially valued for funding through this initiative.

The distribution from the endowment funds used to support research initiatives is expected to be approximately \$1.5 million during this funding cycle for years 2008-2009. Issuance of a request for research applications is anticipated yearly.

The size of the individual awards may vary, and may total up to \$150,000 for projects that may last up to 3 years. Applications that mainly propose procurement of equipment and instrumentation are ineligible.

Funding award areas in 2008-09:

Translational Focus.....Maximum Award \$150,000 (1-3 yrs)

- Projects that address translational research as defined by NIH (please see page 4 for details).

Translational proposals that are also internally or externally collaborative within constituent institutions in the CTSI will be given priority. Internal partners include departments, institutes, and centers.

Non-Translational Focus.....Maximum Award \$150,000 (1-3 yrs)

- Projects that address one of the six funding preferences as articulated in the AHW Five-Year Plan.
- Non-translational proposals that are internally collaborative within MCW will be given priority.



FUNDING GUIDELINES/APPLICANT ELIGIBILITY

I. Funding Guidelines

- Proposals must meet all guidelines and requirements identified in this RFP.
- Funding is awarded to projects that demonstrate consistency with the *Research for a Healthier Tomorrow* priorities identified in the AHW Five-Year Plan.
- Each proposal's aims must be distinct from prior or existing funded projects. If a proposal is determined to be a continuation of a prior or existing funded project, then it will be ineligible for funding.
- It is not the intent of the AHW funds to be used as bridge funding.

II. Eligibility

- Projects must be implemented for the benefit of health and health care in Wisconsin.
- Principal investigators with the rank of faculty are eligible for all AHW research awards.
- A principal investigator may only have one active AHW research award. Principal investigators with an existing project funded through AHW Research and Education Program cannot serve as a principal investigator on a new AHW application, unless the existing funded project will expire prior to the start of the new AHW award period. However, principal investigator(s) may apply for Healthier Wisconsin Partnership Program funds.
- The number of proposals from any single sponsoring group is unlimited but **only one application** per principal investigator will be accepted in response to this request for proposals.
- If more than one proposal is submitted by the same principal investigator, s/he will be contacted to select which proposal should be reviewed. The additional proposal(s) will **not** be considered.
- For budgetary purposes, a single MCW faculty member and his/her sponsoring group must be designated as the primary awardee.
 - a. Co-Principal Investigators may be identified but the budget resides with the primary awardee.
 - b. Faculty salaries are permitted with a maximum of 15 percent and a minimum of 5 percent of the current NIH salary cap.
 - c. A minimum of 5 percent FTE is required for all key personnel contributing to the project.
 - d. Fringe benefits should be added to all MCW salary requests using the current rate.
 - e. All "to be assigned" or "to be hired" categories must be identified prior to the start date.
 - f. All personnel support must be justified and specific project roles outlined.

III. Other Eligibility

The translation of biomedical research findings from the laboratory to the bedside is critical to improving the health of the residents of the State into the future. Projects considered to be Translational must fit the NIH definition of "translational research" and will be given funding priority. This includes two areas of translation:

1. The process of applying discoveries generated during research in the laboratory, and in preclinical studies, to the development of trials and studies in humans, or vice-versa. The potential for application to humans is not sufficient. Research must involve human subjects or tissue directly obtained from human subjects, as a key component of the proposal.
2. Research aimed at enhancing the adoption of best practices in the community.

IV. Funding Restrictions

Funds may **not** be used for:

- Indirect expenses that cannot be tied to the project
- Lobbying
- Projects conducted outside the state of Wisconsin
 - a. Supplanting --All personnel support must be justified and specific project roles outlined.

Resubmission: Resubmission of previously submitted AHW-Research proposals is encouraged (maximum of one resubmission attempt). A response (up to 2 additional pages) to review comments is critical in the resubmission.



REVIEW PROCESS

Awards funded through the Research for a Healthier Tomorrow RFA are determined by a multi-level review process that includes:

- MCW Research Affairs Committee (RAC) Merit Review
- Supplanting Review
- Research and Education Advisory Committee (REAC) Review
- MCW Consortium on Public and Community Health Review
- MCW Board of Trustees Approval

Research for a Healthier Tomorrow RFA Funding Cycle Timeline	
RFP Issued— www.mcw.edu/healthierwisconsin	May 5, 2008
MCW Grants and Contracts Registration Form Due	September 9, 2008
Proposals due to AHW Program Office	September 19, 2008
MCW Research Affairs Committee Merit Review	October/November 2008
Supplanting Review	December 2008
AHW Research and Education Advisory Committee (REAC) Review	January 2009
MCW Consortium on Public and Community Health Review	February 19, 2009
MCW Board of Trustees Review and Final Approval	March 20, 2009
Earliest Anticipated Project Start Date	April 1, 2009

MCW Research Affairs Merit Review

Competitive applications will be reviewed by the Research Affairs Committee and ad hoc reviewers serving at the behest of the Committee. Those applications indicating a translational focus will be reviewed by a committee appointed by the CTSI. Some overlap of the two committees' composition will be used to minimize variability between groups. After the submissions are processed by AHW Program staff, all proposals are forwarded to the Director(s) of the Research Affairs Committee who assign reviewers and lead the review process.

Consistent with NIH and other Federal Study Section practices, any reviewer who is a proposal author will not be sent his/her own proposal for review nor that from his/her department and will be excused during any discussion of his/her own or departmental proposal.

The RAC and the CTSI review committee evaluates each proposal based on the following primary components:

1. Scientific merit
2. AHW Principles of Stewardship
3. Potential for leveraging the application into traditional extramural grant support
4. Compliance with MCW Policies and Supplanting
5. Other support available to the investigator

The scientific merit of the proposal is the primary review criterion applied by the Research Affairs Committee, with the latter criteria assuming increasing importance at the secondary review by the MCW Research and Education Advisory Committee. Each reviewer independently reviews each proposal and assigns a single, global rating reflecting the overall

impact that the project will have on research at MCW. Based on the NIH's Center for Scientific Review Scoring Procedure, the scoring process uses a 2-digit 1.0 to 5.0 point scale. The primary reviewer writes a structured, narrative review (aligned with the review criteria) and secondary reviewers also provide narrative comments. After the initial independent review and rating, the RAC or CTSI review committee convenes to discuss the results and develop funding recommendations. The proposals with merit ratings and critiques are forwarded to the Dean along with a rank order based on the 2-digit score for subsequent review by the Executive Review Committee. The comments by the RAC reviewers are forwarded to each proposal's principal investigator along with their 2-digit score and the overall score range upon completion of the award process.

Supplanting Review

Funds from the Advancing a Healthier Wisconsin Program may not be used to supplant funds or resources that are available from other sources. For each proposal, the MCW Senior Vice President and appointed staff will make an extensive, detailed review of existing funding from various sources to make a determination whether supplanting exists. This information is then forwarded to the REAC for their review.

Decisions on supplanting will be made on a case-by-case basis in keeping with the guidelines of the Five-Year Plan. The following criteria will be considered to determine whether financial support by the Funds for a proposed project or proposed use would supplant other available financial resources.

- Closely related projects or uses and financial resources for related projects or uses
- Sources of financial resources for the project or use
- Availability of federal funding
- Availability of state funding
- Availability of College corporate funding
- Availability of community funding
- Availability of hospital, institute, center, or foundation funding
- Other factors applicable to the specific proposed project or use

Research and Education Advisory Committee (REAC) Review

Composed of MCW's Dean and the Senior Associate Deans for Academic Affairs, Research, and Public and Community Health, the Research and Education Advisory Committee reviews the recommendations advanced by the RAC Merit Review for fit with the AHW Five-Year Plan and the MCW Strategic Plan and institutional priorities. Top proposals that are not advanced for funding may also be reviewed by the REAC. The Dean presents the resulting recommended proposals for funding to the MCW Consortium for review and comment.

MCW Consortium on Public and Community Health

The MCW Consortium on Public and Community Health reviews, monitors and annually reports to the MCW Board of Trustees on funds committed to medical research, health and health care education, as well as the funds committed to public health. The nine-member oversight committee is mandated by the State of Wisconsin Insurance Commissioner to oversee the AHW initiatives. This group provides oversight for the public and community health component and advice and comment for the research and education funds. The Consortium is comprised of four MCW members (President, Dean and Executive Vice President, Senior Vice President for Finance and Administration, Senior Associate Dean for Public and Community Health), and five public members representing diverse community interests, including public officials and nonprofits.

MCW Board of Trustees

The Medical College of Wisconsin Board of Trustees reviews the recommendations made by the Research and Education Advisory Committee and the MCW Consortium and make all final funding determinations.



APPLICATION PROCESS

Applications for support from the Medical College of Wisconsin under this funding opportunity must contain a clear description of the research objectives and goals, and an explanation of how outcomes of the proposed research relate to the *Advancing a Healthier Wisconsin Five-Year Plan and Addendum*.

Applications must be submitted to Grants & Contracts for administrative approval by means of the Registration Form no later than September 9, 2008. Applications must have cleared the Office of Grants & Contracts and be delivered to the Advancing a Healthier Wisconsin Office by the close of business (5:00 pm) on the due date. The applications must be formatted according to instructions provided with this funding opportunity.

An electronic copy of the grant submission and attachments must accompany the application as a single PDF file via CD ROM or via e-mail attachment to Sarah DiPadova, in the Office of Advancing a Healthier Wisconsin(456-4658; sdipadova@mcw.edu).

I. Principles of Stewardship as articulated in AHW Five-Year Plan¹

Proposals must demonstrate that they are grounded in the principles of stewardship. As needed, authors may decide to have a specific section of the proposal that summarizes and highlights the key elements of stewardship that are woven throughout the proposal. As a reminder, the principles of stewardship are an essential component of the AHW Five-Year Plan. The guiding principles of stewardship include:

- Prioritization. Aim for the maximum impact to improve the health status of the residents of Wisconsin. These funds will be focused on diseases and conditions that most affect people's health, longevity, and quality of life. This will require a prioritization of initiatives that have the best potential to significantly improve health.
- Build on strength. Identify initiatives that utilize the programmatic strengths available at the College and within the state to maximize success.
- Leverage Assets. Leverage these funds by pooling resources whenever possible, thereby providing potential for increasing the level of funding available for the activities described in the plan.
- Prevention. Emphasize activities, including research, that seek to prevent disease, injury and disability. Activities or initiatives should also be responsive to public and community health needs and priorities.
- Collaboration. Emphasize academic/community partnerships to broaden program impact throughout the state and to enhance the translation of knowledge into community practice.
- Outcomes. Assure effectiveness through rigorous program evaluation and monitoring of program outcomes.



AWARD ASSISTANCE

Contact: Sarah Di Padova, Program Coordinator

E-mail: sdipadova@mcw.edu

Phone: 414/456-4658

Fax: 414/456-6431

Mail: Advancing a Healthier Wisconsin through Research and Education
Medical College of Wisconsin
8701 Watertown Plank Road
P.O. Box 26509
Milwaukee, WI 53226-0509

Office: 1000 North 92nd Street, Suite 2536 (Curative Care Building)

Website: www.mcw.edu/healthierwisconsin

Questions may also be directed to the Office of Research and/or the Research Affairs Committee:

- Lynne Prost, Administrative Coordinator at (414) 456-8508 or via email at lprost@mcw.edu
- Ann Rosenthal, MD, RAC Chair, at (414) 456-7024 or via email at arosenthal@mcw.edu



ADVANCING A HEALTHIER WISCONSIN
Research for a Healthier Tomorrow

ADVANCING A HEALTHIER WISCONSIN

**RESEARCH FOR
A HEALTHIER TOMORROW**

**Application Materials
2008 - 2009**

**APPLICATION FOR RESEARCH SUPPORT
THE MEDICAL COLLEGE OF WISCONSIN
ADVANCING A HEALTHIER WISCONSIN**

Funding Opportunities in Basic, Clinical/Translational, and Population Health Research

INSTRUCTIONS AND CONTENT

1. Face page (Use the standardized form)

2. Budget pages

Budgets will not exceed a total of \$150,000 for a 1-3 year award. Applicants must complete the attached budget forms, including justification for personnel salary support, and equipment, supply, and travel expenditures. Faculty salaries are permitted up to 15 percent effort under the NIH salary cap (\$186,600/year). A minimum of 5 percent FTE is required for all key personnel contributing to the project.

Two forms are to be completed: 1) Budget Justification Page in PDF and 2) Budget for Entire Project in EXCEL format.

3. Abstract of the proposed research project (not to exceed 500 words)

Concisely summarize all relevant matters of the proposed research, making *specific* reference to the significance of the proposed research, relevance to targeted areas and the health-related benefits for the people of Wisconsin. The applicant must address how the proposal supports *Healthiest Wisconsin 2010: A Partnership Plan to Improve the Health of the Public*. The summary should include the rationale for the research, the overall objectives of the project, the long-term goals of the principal investigator, the central hypothesis or needs-based statement, the specific aims of the project, and a brief account of the research design and analytical approach.

4. Biographical sketches of Principal Investigators, Co-PIs, and key personnel (limit 4 pages per individual)

Applicants should follow the standard biosketch format for the National Institutes of Health (NIH) (<http://grants.nih.gov/grants/funding/phs398/phs398.pdf>). Important inclusions are the individual's name, position title, the degrees(s) held and the awarding institution(s); professional positions held and professional experience; relevant honors; publications, and list of currently and previously funded research.

5. Research resources (limit to 2 typed pages)

Describe the scientific environment in which the research will be done. Include access and extent of availability to relevant existent equipment, subject populations, and collaborative arrangements.

6. Introduction to Revised Proposal (limit to 2 pages, which are not counted as part of the 12-page limit to the Research Plan)

Summarize the essential ways in which the revised application is different from the original application, and fully respond to issues and criticisms previously raised by reviewers.

7. Research Proposal (limit to 12 pages)

The general format should be based on the NIH Instructions for PHS 398 forms (please see <http://grants1.nih.gov/grants/funding/phs398/phs398.html>), and address the following:

1. What do you intend to do?
2. Why is the work important?
3. What has already been done?

4. How are you going to do the work?

Applicants should adopt the following specific format, based on NIH PHS 398:

Specific Aims (recommended <1 single-spaced page)

State your research objectives and summarize the project as a whole. Include the gap in knowledge that needs to be filled and how you intend to fulfill it.

Background

Describe the background leading to the present application.

Preliminary Data

Include relevant preliminary data that led to the specific aims of the proposal and that attest to the competency of the investigator(s) for conducting the proposed research.

If there is no preliminary data, describe why you are qualified to do the proposed research.

Research Design and Methods

Provide the reviewers with a rationale for the work and enough general methodology involved in your laboratory, clinical or population health research so that the specific experiments can be viewed in context of meeting the objectives. The familiarity or expertise of the laboratory with key methodologies should be stated.

Describe the research design and procedures used to accomplish the stated objectives of your proposal, including statistical analyses.

Address potential problems and alternative approaches.

Propose a timetable for completion of the project.

8. **Relevance to Research for a Healthier Tomorrow** (½ -1 page is suggested)

Explain how the expected outcomes of the proposed studies fit into the Advancing a Healthier Wisconsin Five-Year Plan (<http://www.mcw.edu/display/router.asp?docid=4334>).

If this is a collaborative project, specifically address how the project will advance long-term collaborative efforts and how the project is envisioned to lead to extramural collaborative funding such as through PPG or SCOR mechanisms.

9. Potential for and plans to leverage this application for extramural funding. Please include agencies where submissions are planned and anticipated dates of submission.
10. Description of the translational components of this project (for those submitting as CTSI application only)
11. Detailed list of other current, past (2 years), and submitted applications for research support. For each application, list title, sponsoring organization, amount requested or received, dates of award. Include the specific aims page of each award described. If there is financial or scientific overlap with the AHW application, explain the nature of the overlap.
12. References (no page limit)
13. Attachments (limited to those considered essential for evaluation of the research plan; please include preliminary information within the grant application, where possible).

Letters of support from co-investigators listed on the face page must be attached.

Up to 3 relevant publications can be included.

Please direct questions to Ann Rosenthal, M.D., RAC Chair, at 456-7024 or via email at ann.rosenthal@med.va.gov



DETAILED BUDGET FORM INSTRUCTIONS

(Please refer to AHW Budget Form formatted in an Excel spreadsheet)

Project Title

The title should match the project title listed on the proposal as initially submitted.

Project Type

Check one box to indicate a research or education proposal. The type should correspond with that listed on the proposal as initially submitted. If you checked both boxes on your initial proposal, please select ONE only for the purposes of this form. Use whichever category you believe best fits your project.

Department/Center

For purposes of this form, the heading of “Department” is also intended to include Centers and Institutes where appropriate. Indicate the Department that will be sponsoring the initiative. Upon approval, the project will be assigned to this Department. This Department will provide financial and programmatic management of the project.

Principal Investigator

List the name of the one person responsible for the scientific, technical and/or coordinating direction of the project. A project may have only one Principal Investigator. If more than one PI is listed, the project will automatically be assigned to the first name listed. The person identified must be a full-time or full-professional effort MCW faculty member.

Co-Investigator(s)

Name the people (not to exceed two) with secondary responsibility for the scientific, technical and/or coordinating direction of the project. If more than two co-investigators are listed, only the first two names will be retained. The individuals identified must be full-time or full-professional effort MCW faculty members. A co-investigator is not required.

Location of Project

List the one location at which the project work will be performed.

Department/Center Cost Center

List the one MCW cost center account to which the project should be assigned.

Project Start and Dates

The proposed period of support should not exceed three years. Dates should be based on project years rather than the Medical College of Wisconsin fiscal years.

Total Project Request

Enter the sum of total costs requested in the proposal from this funding source. The sum should encompass the entire proposal period. The amount should equal the Advancing a Healthier Wisconsin total detailed budget expense.

Request from Advancing a Healthier Wisconsin – Research and Education Program

Indicate the funding amount requested from the Advancing a Healthier Wisconsin (AHW) – Research and Education Program, by project year, for each of the expense categories below.

Other Project Support

If funds from sources in addition to the AHW program are required for the project, indicate the total amount of known funding from other sources (departmental, grant, clinical trial, etc.) that will be utilized to support this project for each of the expense categories below. The amount identified should encompass the project dates of the proposal.

Estimated Project Shortfall

If funds from sources in addition to the AHW program are required for the project, but have not yet specifically been identified, indicate the total unfunded amount required to complete the project for each of the expense categories below. The amount identified should encompass the project dates of the proposal.

EXPENSE DETAIL

In general, AHW funds may not be used to cover expenses such as faculty and staff salaries and fringe benefits if it appears that this would demonstrably supplant (that is, replace) existing funding from other sources for continued performance of the same or essentially similar work activities.

To meet the non-supplanting test, both of the following conditions must be met. First, the faculty and/or staff member must be performing activities on the AHW project that are unique and distinct in some way from his/her current duties. Second, the Department should be able to demonstrate that by this change in activity the individual is no longer able to generate or be supported by the current funding sources, and that support from AHW funds is therefore appropriate and necessary to implement the project.

PERSONNEL

Salary – Name/Position

Beginning with the principal investigator, list all employees who are involved on the project, for the length of the project. Include the employee's position title.

Salary - Percent Effort on Project

For each employee/position title listed, list the percent of each appointment to be spent on this project.

Salary - Salary Requested

Enter the dollar amounts for each employee/position title for which funds are requested. The salary requested is calculated by multiplying the individual's institutional base salary by the percent of effort on the project. Uniquely identify the salary amount required for each year of the project.

Fringe Benefits

Enter the institutional fringe benefit amount associated with the salary requested for each year of the project. For the purposes of this exercise, assume that the current MCW fringe benefit rate (29.5%) will continue over the life of the project.

DIRECT EXPENSES

Program Supplies/Services

Itemize program supplies or services by category for amounts in excess of \$1,000. These might include software, service center fees (identify the service center), service contracts, books, publications, consulting, etc.

Equipment

List each item of equipment separately. Only those equipment items exceeding \$3,000 should be listed. Items less than \$3,000 should be specified under program supplies/services.

Subcontracts

List the names of the subcontracting organizations and the amounts requested for each by project year.

Travel

Indicate the travel amount requested for each year of the project.

Total Expenses

The sum of all personnel and direct expenses. The total three-year AHW request amount should equal the total project request amount identified in the Project Information section.

Total Project Expense

The sum of the Advancing a Healthier Wisconsin – Research and Education request, the Other Project Support, and

the Estimated Project Shortfall.