Transfer of Credits
The number of credit hours which may be transferred from other institutions is limited to protect the integrity of the Medical College of Wisconsin Graduate School of Biomedical Sciences programs. Only credits directly applicable to a student’s MCW degree program will be considered for transfer. There is no guarantee that credits will be approved for transfer. Students should consult their advisor or program director before requesting transfers of graduate credits earned elsewhere and before taking additional graduate courses for which they may want to transfer credits.

Students wishing to transfer credits earned prior to admission, including any earned at MCW, must file an “Application for Transfer of Credit” form with the Graduate School of Biomedical Sciences during their first semester of enrollment at MCW. If not earned in the Graduate School, an official transcript of the coursework listed on the form must be sent from the transfer institution directly to the Graduate School. Also, syllabi from the transfer courses listing textbooks and other materials used in the course must be submitted with the transfer credit application. Students will be notified in writing by the Graduate School regarding which credits have been accepted for transfer.

Limits on transfer of credits:

<table>
<thead>
<tr>
<th>Certificate Programs</th>
<th>No credits may be transferred into a certificate program from another institution. A maximum of six (6) approved credits taken at the Medical College of Wisconsin (MCW) as a non-degree candidate may be transferred to the certificate program.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certicate Program credits into a Degree Program</td>
<td>Transfer of appropriate credits from a certificate program into a degree program is automatic if matriculation in the degree program occurs within one (1) year of completion of the certificate program. If the certificate was earned more than one (1) year before matriculation in a degree program, then appropriate credits may be transferred if approved by both the Program Director and the Dean of the Graduate School. In general, credits will not be transferred for courses completed more than three (3) years before matriculation in a degree program.</td>
</tr>
<tr>
<td>Master’s Degree Programs</td>
<td>The maximum number of credits that may be considered for transfer to an MCW Graduate School master’s degree program is the larger of either ten (10) credits or 1/3 of the total number of graduate credits required for the particular master’s degree program. This total includes coursework taken at MCW prior to admission and credits earned at other institutions during enrollment in the MCW degree program.</td>
</tr>
<tr>
<td>Doctoral Degree Programs</td>
<td>The maximum number of credits that may be considered for transfer to an MCW Graduate School doctoral program is twenty (20). This total includes coursework taken at MCW prior to admission and credits earned at other institutions during enrollment in the MCW degree program.</td>
</tr>
</tbody>
</table>

Credits are eligible for transfer only if the grade earned is a B or better (3.0 on a 4.0 scale). Pass/Fail courses are not eligible for transfer. Graduate credits earned more than five (5) years before the start of the MCW graduate program are not eligible for transfer. Credits applied to one graduate or professional degree are not eligible for transfer to an MCW certificate or degree program; however, they may be used to guide alternative course selections to be taken toward a second degree program.