

# MEDICAL COLLEGE OF WISCONSIN AFFILIATED HOSPITALS INC.

## REQUEST FOR ELECTIVE ROTATION

The MCWAH Program Directors acknowledge that there may be a legitimate need for off site electives in cases where housestaff cannot obtain training in a specific area of interest within a MCWAH facility. Given the negative financial impact that these electives may have on the hospitals, it is essential that certain criteria be met before approval of such an elective can be granted. Reasons why this experience cannot be obtained in a MCWAH facility must be specified in a letter from the Program Director. **A MCWAH Resident/Fellow must have a Wisconsin License in order to do an out of state elective.**

The Program Director should submit this form to the Executive Director of MCWAH at **least 60 days prior** to the elective rotation. **Also include a Program Letter of Agreement (PLA).** The PLA should state the learning objectives of the rotation. The Executive Director will review the request and respond to it in a timely manner. Denied requests can be appealed to the GMEC at the next scheduled meeting.

Resident: \_\_\_\_\_ MCWAH Program: \_\_\_\_\_

WI License Number: \_\_\_\_\_

Rotation Dates: From: \_\_\_\_\_ thru \_\_\_\_\_ Description of Rotation: \_\_\_\_\_

Name of Facility: \_\_\_\_\_ Hospital  Clinic  (please check one)

Address: \_\_\_\_\_ State: \_\_\_\_\_

Preceptor: \_\_\_\_\_ Phone: \_\_\_\_\_

Reasons for training at a non-MCWAH Facility: **(attach letter from Program Director)**

Stipend and Fringe Benefits Paid By: (specific hospital, **don't** list MCWAH) \_\_\_\_\_

Program Coordinator's Signature: \_\_\_\_\_

Resident's Signature: \_\_\_\_\_

Program Director's Signature: \_\_\_\_\_

\_\_\_\_\_  
Approved

\_\_\_\_\_  
Mahendr S. Kochar, MD, MS, MBA

\_\_\_\_\_  
Date

\_\_\_\_\_  
Denied

\_\_\_\_\_  
Executive Director

For MCWAH Use Only:

Hospital claiming reimbursement?  Yes  No If yes, what hospital? \_\_\_\_\_

Non-hospital form required?  Yes  No

Schedule A required?  Yes  No

Schedule B required?  Yes  No