ELIGIBILITY TO SUBMIT PROPOSALS FOR VA FUNDING

The following individuals must request eligibility prior to submitting grants for VA funding:

1. All new non-clinician Ph.D.'s.

2. All clinicians who have less than a 5/8 VA appointment.

3. Investigators who have converted from VA salary support to an IPA agreement within the last two years whose contribution to the medical center is comparable to that of a full-time employee. These investigators must have had at least a 3/8 VA appointment for 12 consecutive months.

Investigators requesting eligibility must submit the following information to the Research Service Office:

1. Applicant's current title; source of salary support; and description of current, pending, and previous research funding;

2. A description of how the applicant's proposed research is relevant to the general research effort of the VA medical center and HSR&D Service, Medical Research Service; or Rehab R&D Service;

3. Applicant's role and evidence of contributions to the VA Medical Center (both within and outside of Research and Development); and

4. Evidence that the applicant has at least a five-eighths (5/8) geographic and time commitment to the VA medical center.

The applicant's curriculum vitae in VA format must also be submitted.

The Research Service Office will create a letter to be signed by the Medical Center Director, the Associate Chief of Staff for Research and Development, and the Chief of Staff. The original and five copies will be submitted to the Director, Medical Research Service, Director, HSR&D Service, or Director, Rehab R&D as appropriate.

A hard copy of the applicant's curriculum vitae and a disk containing information for the letter must be submitted to the Research Service by April 1 or October 1 (for Medical Research Merit Reviews). Macintosh or IBM formatted disks are acceptable. Macintosh is preferred. The application used to create the document should be indicated.