Field Placement Midpoint Progress Report

Student Name:
Site Preceptor Name:
Faculty Advisor Name:
Date and Time of Midpoint Review:

Instructions for Students, Site Preceptors, and Faculty Advisors

The student, Site Preceptor and Faculty Advisor should convene by conference call or in person to conduct a midpoint review approximately halfway through the student’s Field Placement. If the student is enrolled in Field Placement over two semesters, this review should take place at the end of the first semester.

In preparation for the meeting, the student will complete this report and email it to the Site Preceptor, Faculty Advisor, and Program Coordinator. During the conference, this form may act as a general outline for discussion. After the meeting, the student will revise this report based on the discussion, and s/he will email the revised version to the Site Preceptor, Faculty Advisor, and Program Coordinator for review and approval.

Please contact the Program Coordinator, Laura Conklin, with questions or concerns:
   Phone: 414-955-4806
   Email: lconklin@mcw.edu

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Accomplishments

1. Describe the progress of your Field Placement experience. What have you accomplished? What skills have you acquired?

2. Considering what you have accomplished thus far, what has been your greatest achievement?

3. What have you learned during your Field Placement – about your project, the organization, yourself, and/or the field of public health? What, if anything, has surprised you?

Opportunities for Improvement

4. Please describe any barriers that have impacted the progress of your Field Placement.

5. What is being done to address these barriers?
6. Please describe any other issues or areas for improvement.

Completing the Field Placement

7. Outline your plans for completing your Field Placement. Provide a timeline, including deadlines for deliverables (i.e. products for the organization, action learning project summary report, powerpoint presentation, etc.)

Approval

The persons whose names are listed below participated in the midpoint review conference at the date and time listed, and they approve of this Midpoint Progress Report. The student indicated his/her approval by submitting this report. The Site Preceptor and Faculty Advisor provided their approval through emails to the Program Coordinator.

(This section to be completed by the Program Coordinator.)

Student: Date submitted report:
Site Preceptor: Date approved report:
Faculty Advisor: Date approved report:

Program Coordinator: _____________________________ Date: __________________

Please contact the Program Coordinator, Jessica Gillis-Smith, with questions or concerns:
Phone: 414-955-4806
Email: jegillis@mcw.edu