GRADUATE STUDENT TUITION AND FEES PAYMENT POLICY

The Medical College of Wisconsin’s Graduate Student Tuition Payment Policy requires payment in full of tuition and fees upon registration for each semester of attendance. **SPECIAL NOTE:** THERE WILL BE A $250 LATE REGISTRATION FEE FOR ANYONE NOT REGISTERING BY THE DESIGNATED DATE AND TIME. THERE IS ALSO A $250 LATE PAYMENT FEE FOR ANYONE WHO FAILS TO PAY TUITION WHEN DUE. Regular is due each semester of enrollment. Students who pay tuition for full time status for the fall and spring do not need to pay tuition for summer enrollment. A student who has applied for loans through the Medical College of Wisconsin Financial Aid Office in an amount equal to or greater than the tuition and fees due shall not be required to pay tuition until the funds have been made available to him/her. Any difference between the amount of the loan application and the installment due remains payable on the designated date.

If an installment of tuition and fees, plus the delinquency charge, thereon, is not paid in full within twenty (20) days of the due date of the installment, the Medical College of Wisconsin shall withdraw the non-paying student from the rolls of the College. The student shall receive no academic credit for classes in which the student was enrolled during the period for which tuition was not paid.

Deferral of tuition and fee payment due for students with pending loan funds will continue until notice of receipt of the funds, provided all required paperwork has been completed. Loan funds not received within sixty (60) days will be reviewed. The student will be withdrawn if loan applications are found to be incomplete.

Students receiving loan funds will have ten (10) days form the date of notice of receipt or until the end of the twenty (20) day period, whichever occurs last, to apply the loan funds to tuition. Any student who has not applied loan funds within the above specified periods will be withdrawn from the College.

Withdrawal decisions may be appealed by contacting the Senior Vice President for Finance within five (5) business days of the date of notice of intent to withdraw.

All students receiving loan assistance must participate in an exit interview as a condition of graduation.

If any student takes a leave of absence, withdraws from a course or school or is dismissed during a particular billing period, the tuition refund will be determined by dividing the number of days a student is in attendance by the number of days in the billing period. The percentage that results from this calculation will be used to determine the amount of money the Medical College of Wisconsin can retain and the amount that college would have to return to either the student or to the loan programs the student borrowed.

For students who borrow from the federal programs, the institution is required to return the funds the institution is not eligible to retain to the following loan programs:

- Unsubsidized Federal Stafford Loans
- Subsidized Federal Stafford Loans
- Grad PLUS
If a withdrawal or dismissal occurs on or after the 60% point of the billing period, the school will retain 100% of the tuition received.