APPLICATION REQUIREMENTS/Check List

Applicants must send all documents listed on this page in order to have submitted a complete application.

1. OASIS APPLICATION:

Complete Steps 1 through 4 of the on-line OASIS application. Print the on-line application in Step 3 (from your web browser) along with the Home School Verification Form (link within Step 4) and submit them to your school for completion. The application is not considered complete until the Home School Verification Form is signed by your Dean (or appropriate school official) and stamped with the school seal. Direct your school to mail ALL application materials to the following address:

Office of the Registrar  
Medical College of Wisconsin  
8701 Watertown Plank Road  
P.O. Box 26509  
Milwaukee, WI 53226

2. APPLICATION PROCESSING FEE:

Include an undated check (made payable to the Medical College of Wisconsin) in the amount of $100.00 for the non-refundable application processing fee.

3. VERIFICATION OF TAKING/PASSING USMLE STEP 1:

- **U.S. and Canadian Allopathic Students:** Your school will verify this information on our application form.
- **Osteopathic Students:** We do NOT accept COMLEX in lieu of USMLE, Step 1. Please submit a copy of your USMLE Step 1 scores with your application.

4. AAMC STANDARDIZED IMMUNIZATION FORM:

Print and return the completed AAMC Standardized Immunization Form. The link to this form can be found in Step 4 of the OASIS application.

5. CRIMINAL BACKGROUND CHECK:

Submit a current criminal background check that covers all/any places you have resided in the last 3 years (2015, 2014, 2013) while in medical school. We do not require fingerprinting.

If your school has conducted a criminal background check on your behalf in the last three years (not prior to your matriculation), your Dean’s Office may submit a letter with your application that verifies the results of that check.

6. PRIVACY OF HEALTH INFORMATION (HIPAA) BOOKLET:

Read our Privacy of Health Information (HIPAA) Booklet. The link to the HIPAA Booklet can be found in Step 4 of the OASIS application.

7. CERTIFICATION OF COMPLIANCE WITH HIPAA EDUCATION FORM:

Print, read, sign, date and return the Certification of Compliance with HIPAA Education Form with your application. The link to this form can be found in Step 4 of the OASIS application.

8. PASSPORT-TYPE PHOTO

E-mail a current digital, passport-sized photo (JPG format, less than 1 megabyte) to visitingstudent@mcw.edu. This is the only application item that will be accepted via e-mail.