

## **RETURN OF TITLE IV FUNDS POLICY**

The law specifies how your school must determine the amount of Title IV aid that you earn if you withdraw from school. The Title IV programs that are covered by this law are Federal Pell Grants, Iraq and Afghanistan Service Grants, TEACH Grants, Federal Supplemental Educational Opportunity Grants (FSEOG), Direct Loans, and Direct PLUS Loans.

Title IV funds are awarded to you under the assumption that you will attend school for the entire payment period for which the assistance is awarded. When you withdraw, you may no longer be eligible for the full amount of Title IV funds that you were originally scheduled to receive. The amount of Title IV aid that you have earned up to that point is determined by a specific formula called Return to Title IV (R2T4).

If a recipient of Title IV grant or loan funds withdraws from the Medical College of Wisconsin after beginning attendance, the Financial Aid Office will reassess the student's situation to determine if a R2T4 calculation is required to determine the amount of Title IV assistance earned by the student. If the amount disbursed to the student is greater than the amount the student earned, the unearned funds must be returned by the school and/or the student. If the amount disbursed to the student is less than the amount the student earned, and for which the student is otherwise eligible, the student is eligible to receive a post-withdrawal disbursement of the earned aid that was not received. If your post-withdrawal disbursement includes loan funds, the Medical College of Wisconsin must get your permission before it can disburse them. You may choose to decline some or all of the loan funds so that you don't incur additional debt.

If a R2T4 is required, the Medical College of Wisconsin is required to determine the earned and unearned portions of Title IV aid as of the date the student ceased attendance based on the amount of time the student spent in attendance. Up through the 60% point in each payment period, the Financial Aid Office will determine the amount of Federal Aid that has been earned by dividing the number of days a student is in attendance by the number of days in the payment period. The percentage that results from this calculation will be used to determine the amount of money the Medical College of Wisconsin can retain and the amount that the Medical College of Wisconsin would have to return to the appropriate aid program or to the student. After the 60% point in the payment period, a student has earned 100% of the Title IV funds the student was scheduled to receive during the period.

Per Department of Education (ED) guidelines, a student is not subject to return their Title IV aid if one of the following exemptions is met:

- The student completes all of the requirements for graduation;
- The student successfully completes a class or multiple classes that comprise at least 49 percent of the days in the semester (in a program offered in modules); or
- The student successfully completes a class or multiple classes that comprise at least half-time enrollment (in a program offered in modules).

These withdrawal exemptions allow a student who has withdrawn or left the institution (temporarily or permanently) to not be considered a withdrawal for the semester for Title IV purposes. In which case, the student will have earned 100% of the Title IV funds the student

was scheduled to receive during the period.

The withdrawal/temporary withdrawal/dismissal date will be determined by the appropriate school official as outlined in the Student Handbook, updated by the Office of the Registrar and communicated to the Financial Aid Department. Students who do not begin attendance in classes are not eligible for federal financial aid and must repay all aid originally received.

For students who borrow from Title IV Loan programs, the Medical College is required to return the funds which are not eligible to be retained, to the following loan programs in the following order:

1. Federal Direct Unsubsidized Loans
2. Federal Direct Grad PLUS loans
3. Institutional Loan Funds

The Medical College of Wisconsin will return any unearned Title IV funds within 45 days of the date the school determined the student temporarily withdrew, permanently withdrew, or was dismissed and offer any post-withdrawal disbursement of loan funds within 30 days of the date.

Funding from the Wisconsin Medical Student Tuition Assistance Program will be prorated based on the number of completed days, divided by the total days in the billing period.

For information on the procedure for leaving the Medical College of Wisconsin please see the student handbook appropriate for your program (Medical School, Graduate School, Pharmacy School).

The requirements for Title IV program funds when a student temporarily or permanently withdraws are separate from the refund policy of the Medical College of Wisconsin. Therefore, a student may still owe funds to the Medical College of Wisconsin to cover unpaid institutional charges. The Medical College of Wisconsin may also charge a student for any Title IV program funds that we are required to return to the appropriate aid program.

For more information regarding your Title IV program funds, you may visit Student Aid on the Web at <https://studentaid.gov>.