

President's Community Engagement Award Nomination

Award Description & Purpose

The President's Community Engagement Award recognizes exemplary community-academic partnerships, community-engaged research, and community outreach activities of faculty, staff, students, and community partners of the Medical College of Wisconsin (MCW). Awardees will be recognized for their achievements during a ceremony held in person on Friday, May 8, 2026, from 11:30 a.m.-1:30 p.m. at the Medical College of Wisconsin's Milwaukee campus.

Winners each will receive a personalized plaque and be featured in our commemorative event program, in addition to special recognition on our website and social media.

Nomination Criteria

- Only individuals, teams, and programs that have not received the award in the past 5 years are eligible to be nominated.
- Individuals, teams, and programs are eligible for nomination regardless of previous nominations.
- Those who submitted a nomination in the past may resubmit this year - please contact the MCW Community Engagement Office for details on how to proceed.
- Nominations can be submitted by:
 - An MCW-affiliated individual (staff, faculty, student, or alumni)
 - An individual external to MCW

- Nominations can be submitted for:
 - MCW-Affiliated Individual - the nominee is one of the following:
 - MCW staff member
 - MCW faculty member with a primary appointment at MCW
 - MCW student
 - MCW alum

 - Community Partner (Individual) - the nominee is external to MCW and affiliated with one or more of the following:
 - Healthcare organization
 - Non-profit organization
 - Community-based organization
 - Coalition
 - Government or non-government organization

 - Community Program (MCW-Community Collaboration) - the nominee is a program that includes a professional collaboration between:
 - An MCW faculty member, staff member, or student and
 - An MCW community partner

Please note that a specific community partner must be clearly identified within the community program nomination.

- Team Nomination (Two or More Individuals) - all team members are within the same category, such as:
 - Faculty-only team
 - Staff-only team
 - Student-only team
 - Community partners from the same organization or project team

Please note that the nomination and all supporting letters should be written about the team, and each team member will submit an individual resume/CV/biosketch.

Nomination Procedure

- Before beginning the nomination process, please ensure that the Nominee(s) are aware that you are nominating them for this award.
- The 2026 award ceremony will be held at 11:30 a.m. on Friday, May 8 at the MCW-Milwaukee campus and all awardees will be expected to attend, so please share this information with your Nominee(s).

- The online form below must be completed in its entirety and submitted by the deadline of Friday, February 13, 2026 @ 11:59 p.m.
- Required nomination materials (to be uploaded using the online form below):
 - Nomination Letter (1 required, maximum 2 pages)
 - One letter from an MCW faculty member, MCW staff member, or MCW student
- Supporting Letter based on the type of nomination (1 required, maximum of 2 pages):
 - MCW faculty, staff, student award nomination: letter from a community partner with knowledge of the Nominee's community engagement efforts.
 - Community partner or program award nomination: letter from a non-MCW partner with knowledge of the Nominee's community engagement efforts. Partner could be from the Nominee's organization, a different organization, or a non-MCW academic institution.
- Background Materials
 - Individual or Team nominations: Nominee résumé, CV, or biosketch for each team member (maximum 5 pages each)
 - Program nominations: Program description and summary of key accomplishments (2-3 pages encouraged; maximum 5 pages)
- Optional materials:
 - Additional supporting documentation of honors, articles, and press releases. Please note advertising, images, spacing, or extraneous content will not be counted toward the 2-page limit (maximum 2 pages); or
 - Video upload that highlights the community-academic partnership, community-engaged research, or community outreach of Nominee(s). Please note:
 - Video will not be shown at the ceremony unless decided by the Office of Community Engagement and the Nominator/Nominee(s).
 - There is another opportunity to submit media if the nomination is selected this is not expected to be awarded.
 - It is not expected to be a professionally-produced video, but rather an alternative format for someone to speak into the merit of the Nominee(s).
 - Video should be no longer than 2 minutes.

Review Criteria

Nomination packets will be reviewed, scored, and ranked based on the following criteria:

- Institutional and community impact and outcomes
- Strength of community partnership
- Effort and commitment given toward partnership/project
- Evidence of exceptionalism in partnership/project
- Overall merit

IMPORTANT NOTES

- **In this form, the NOMINATOR is the person nominating someone to receive the award.**
- **The NOMINEE is the individual, team, or community program being nominated.**
- **Before you continue with the nomination process, please ensure that the Nominee is aware of the nomination for this award.**
- **It is a condition of the award that the recipient will participate in the award ceremony on May 8. For your reference, examples of successful nomination letters are available to view or download:**
 - **MCW faculty member sample nomination letter (PDF)**

- **MCW staff member sample nomination letter (PDF)**
- **Community partner sample nomination letter (PDF)**
- **Community program sample nomination letter (PDF)**
- **Team (two or more individuals) sample nomination letter (PDF)**

Nominator preferred prefix:

- ☐ Miss
- ☐ Ms.
- ☐ Mrs.
- ☐ Mr.
- ☐ Mx.
- ☐ Dr.
- ☐ Other

Please indicate the Nominator's preferred prefix:

Nominator first name:

Nominator last name:

Nominator email:

Nominator status:

- ☐ MCW Staff
- ☐ MCW Faculty
- ☐ MCW Student
- ☐ MCW Alumni
- ☐ Non-MCW

Nominator department/unit/center:

Nominator organization/institution:

Briefly describe the relationship between you (the Nominator) and the Nominee (individual, team, or program):

Briefly describe the relationship between you (the Nominator) and the program:

Is this nomination a re-submission from a previous year?

- ☐ Yes
- ☐ No

If you submitted a nomination for the same individual(s) in the past, you will still need to complete and submit the online form again this year. However, please contact the MCW CE Office for guidance on re-using nomination materials. Note that anyone who has received this award within the past 5 years is not eligible to be nominated.

About the Nominee

Please select whether an individual, team or program is being nominated:

- ☐ One individual
☐ A team (more than one individual)
☐ A program

Name of program:

MCW partner associated with the program:

(Please enter the MCW-affiliated individual or department/unit/center name.)

Community partner associated with the program:

(Please enter the individual or organization name of the community partner.)

Please provide information below for the primary team member of the program or team being nominated to serve as the point of contact. Information on additional team members will be requested below, if necessary.

Nominee's preferred prefix:

- ☐ Miss
☐ Ms.
☐ Mrs.
☐ Mr.
☐ Mx.
☐ Dr.
☐ Other

Please specify the Nominee's preferred prefix:

Nominee first name:

Nominee last name:

Nominee's degree(s), if applicable:
(example: MD, PhD)

Nominee position/title:

Nominee email:

Please select the status of the Nominee:

- ☐ MCW Staff
☐ MCW Faculty
☐ MCW Student
☐ MCW Community Partner
(Note: after selecting the Nominee's status, a window will open for you to upload the nominee's CV / resumé / biosketch (as appropriate).)

Nominee's institution of primary affiliation:

- ☐ MCW - Milwaukee
☐ MCW - Pharmacy School
☐ MCW - Central Wisconsin
☐ MCW - Graduate School
☐ MCW - Green Bay

Nominee's department/unit/center:

Nominee organization/institution:

(Please indicate the institution or organization
the Nominee is primarily affiliated with.)

Is the Nominee available to attend the MCW President's Community Engagement Award Ceremony?

- ☐ Yes
☐ No

Nominee's Biosketch (appropriate for MCW faculty)

Upload the Nominee's current biosketch here:
(maximum of 5 pages)

Nominee's Résumé / CV

Upload the Nominee's current résumé/CV here:
(maximum of 5 pages)

Program Description

Upload the Program's description and key
accomplishments here:
(2-3 pages encouraged; maximum 5 pages)

Additional Team Members

For team nominations, how many individuals total are being specifically acknowledged in your nomination letter?

- ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

Team member #2 preferred prefix:

- ☐ Miss
☐ Ms.
☐ Mrs.
☐ Mr.
☐ Mx.
☐ Dr.
☐ Other

Team member #2 first name

Team member #2 last name

Team member #2 degree(s), if applicable:
(example: MD, PhD)

Team member #2 email

Team member #2 organization/institution

Team member #2 status

- ☐ MCW Staff
☐ MCW Faculty
☐ MCW Student
☐ MCW Community Partner

Team member #2 resumé/CV/biosketch:
(maximum of 5 pages)

Team member #3 preferred prefix:

- ☐ Miss
☐ Ms.
☐ Mrs.
☐ Mr.
☐ Mx.
☐ Dr.
☐ Other

Team member #3 first name

Team member #3 last name

Team member #3 degree(s), if applicable:
(example: MD, PhD)

Team member #3 email

Team member #3 organization/institution

Team member #3 status

- ☐ MCW Staff
☐ MCW Faculty
☐ MCW Student
☐ MCW Community Partner

Team member #3 resumé/CV/biosketch:
(maximum of 5 pages)

Team member #4 preferred prefix:

- ☐ Miss
☐ Ms.
☐ Mrs.
☐ Mr.
☐ Mx.
☐ Dr.
☐ Other

Team member #4 first name

Team member #4 last name

Team member #4 degree(s), if applicable:
(example: MD, PhD)

Team member #4 email

Team member #4 organization/institution

Team member #4 status

- ☐ MCW Staff
☐ MCW Faculty
☐ MCW Student
☐ MCW Community Partner

Team member #4 resumé/CV/biosketch:
(maximum of 5 pages)

Team member #5 preferred prefix:

- ☐ Miss
☐ Ms.
☐ Mrs.
☐ Mr.
☐ Mx.
☐ Dr.
☐ Other

Team member #5 first name

Team member #5 last name

Team member #5 degree(s), if applicable:
(example: MD, PhD)

Team member #5 email

Team member #5 organization/institution

Team member #5 status

- ☐ MCW Staff
☐ MCW Faculty
☐ MCW Student
☐ MCW Community Partner

Team member #5 resumé/CV/biosketch:
(maximum of 5 pages)

Nomination Letter

In the field below, please upload a Nomination Letter from an MCW faculty member, MCW staff member, or MCW student. The letter must:

- Be no more than two pages in length
- Specify the relationship between the letter writer and the Nominee(s)
- Include a narrative description which should demonstrate:
 - the strength of the Nominee's community partnership, with respect to bi-directional communication, collaboration, ability to overcome partnership challenges, etc.
 - the Nominee's commitment and effort toward community engagement
 - the beneficial impact and/or successful outcomes within the targeted community
 - how the Nominee is the best candidate for this award

Upload Nomination Letter here:
(maximum of 2 pages)

Supporting Letter

In the field below, please upload one supporting letter based on the type of nomination:

- MCW faculty, staff, or student award nomination: letter from a community partner with knowledge of the Nominee's community engagement efforts.
- Community partner or program award nomination: letter from a non-MCW partner with knowledge of the Nominee's community engagement efforts. Partner could be from the Nominee's organization, a different organization, or a non-MCW academic institution.

Supporting letter must:

- Be no more than two pages in length
- Specify the relationship between the letter writer and the Nominee(s)
- Demonstrate how the Nominee(s) meets the criteria for the award

Upload Supporting Letter here:
(maximum of 2 pages)

Upload second supporting letter here:

OPTIONAL: Additional Supporting Materials

Additional supporting documentation of honors, articles, and press releases. Please note advertising, images, spacing, or extraneous content will not be counted toward the 2-page limit (maximum of 2 pages). Video upload that highlights the community-academic partnership, community-engaged research, or community outreach of Nominee(s). Please note: Video will not be shown at the ceremony unless decided by the Office of Community Engagement and the Nominator/Nominee(s). There is another opportunity to submit media if the nomination is selected to be awarded. It is not expected to be a professionally produced video, but rather an alternative format for someone to speak into the merit of the Nominee(s). Video should be no longer than 2 minutes. If you have any issues uploading your video, please contact the MCW Office of Community Engagement.

Upload optional supporting documentation here:

Upload optional supporting video here:

Please note: all nominations will undergo our multi-stage review process. During that time, the Community Engagement Award Committee may request further information from the Nominee or department if deemed necessary to inform the review process.

Attestation

I, [submitter_fname] [submitter_lname], verify the information in this application is accurate and true, and the Nominee is aware of and accepts this award nomination.

- ☐ Yes
☐ No