MEDICAL COLLEGE OF WISCONSIN AFFILIATED HOSPITALS, INC.

Return Form Check List
Academic Year 2019-20

___ MCWAH Application (peach color).
(Please complete entire form, sign, date, and attach a 2” x 2” photo)

The required employment forms listed below are on our website:
These forms MUST be completed and returned to
the MCWAH Office, with the form above, using the enclosed return envelope.
Please return by APRIL 15, 2019

___ Appointment Acceptance Letter. COMPLETE, PRINT AND MAIL.

___ National Provider Identifier (NPI) Form. COMPLETE, PRINT AND MAIL.

___ OHS - Immunization and Tuberculosis (TB) Surveillance Form PRINT, COMPLETE AND MAIL

___ OHS – Health and Communicable Disease Record (to be completed by an NP, PA, or MD)
PRINT, COMPLETE AND MAIL

___ OHS - Authorization to Release Med Records PRINT, COMPLETE AND MAIL.

___ OHS – Respirator Medical Evaluation Questionnaire PRINT, COMPLETE AND MAIL.

___ Registrar Confirm Authorization/Verification Form. (MCW, UW and ECFMG Graduates Exempt)
Send this form to the Registrar’s Office of your medical school, prior to April 15th.

___ WI Caregiver Background Check Form with Consumer Authorization Form.
(MUST attach copy of your U.S. driver’s license). COMPLETE, PRINT AND MAIL.

___ License Policy Acknowledgement form for MD/DO or DMD/DDS. (Must include copy of USMLE/Comlex scores that were not a part of your ERAS or MCWAH application) COMPLETE, PRINT AND MAIL.

Housestaff coming from another training program or practicing physicians returning to training
must provide the following:
  a. Copy of Medical License(s) – From State(s) other than Wisconsin.
b. Copy of DEA Certificate – Diagnostic Radiology, Neuroradiology, & Pathology
(including Pathology fellowship programs) are excluded from the DEA requirement.

If you have questions concerning any of the above forms, we request that you send an email to
qme@mcw.edu. Your question will be forwarded to the appropriate person for response.

Using the return envelope provided will ensure that your forms are sent to the appropriate office. If we are missing any
GME paperwork we will contact you via email. You will likely receive additional mailings from your Program. We request
that you return those forms to your Program and not to the GME office.

Thank you!