Public Data Set Nomination

Review Checklist

Nominated Data Set(s)

All of the following information must be included with the nomination. If not included, return to applicant:

* Name of data set
* Description of data set (list of variables or URL/web address for the list)
* Whether the data are identifiable through direct identifiers, use of a code or other mechanism
* How data were collected, including: from/about whom (subject populations), by whom, and when
* How the data were obtained by the data supplier (if different from above)
* Name and brief description of the data supplier or institution
* How the data set may be obtained by researchers
* Description of any conditions or restrictions about the use of the data
* Any other URLs that are relevant
* Copy of the agreement or statement that a researcher or institution must sign in order to access the data (or URL for the agreement)

Criteria for approving the nominated data set. All must be checked for approval:

[ ]  Data set is widely available to researchers

[ ]  Does not include data shared informally among colleagues

[ ]  Researchers are not required to have secure data storage and/or password-protected computers

[ ]  The data use agreement does not limit the type of analyses that can be performed

[ ]  The data set and documentation do not contain information that could be used to identify individuals, either directly or indirectly

[ ]  There are no variables that could readily be linked to identifiers by secondary users

[ ]  The data host or archive does not explicitly require IRB approval or exempt determination prior to use

Reviewer

[ ]  Approve [ ]  Do not approve [ ]  More information required to make a decision

Comments:

Reviewer Name:

Date: