

[Insert Logo]

Thank you for your organization's support of the [Insert Project Name] project by supporting one or more of your passionate professionals to provide community workshops about adverse childhood experiences (ACEs) and resilience to youth-serving professionals. The purpose of the workshops is to increase knowledge about ACEs and to allow the opportunity for professionals to think about how their actions, behaviors, and thoughts promote resilience among the youth they work with.

The goal is to [Insert goal]. Therefore, each presenter will present approximately [insert number of trainings], depending on trainer availability and training requests. Relevant handouts and materials for the workshop will be provided to presenters.

The commitment of presenters includes training to learn the material, prep time for workshops, travel time, providing the workshops, and following up. It is anticipated your organization will consider this workshop, and the outlined commitment, a part of the presenter's normal workload.

We understand that mileage costs may be a barrier for professionals from some organizations. **If you do not typically provide mileage compensation for your staff to conduct work-related travel, please indicate below.** We will consider options to assist with mileage expenses.

Thank you for supporting the work and mission of the project!

Presenter Name:

Presenter Organization:

Administrator Name and Position (printed):

Administrator Signature:

Date:

Mileage compensation will be provided by our organization (please circle): Yes No

Please return completed form to [Insert Project Lead Name] by [Date].

Thank You!