**Supplement to**

**Notice to Employees**

**Office of Radiation Safety**

**8701** Watertown Plank Road

Milwaukee, WI 53226

(414) 955-4347

FAX (414)



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| **REPORTING OF CONCERNS/VIOLATIONS****If you believe that a violation of State of Wisconsin rules or of the institution's license conditions has occurred, you should report the violation to the authorized user supervising the work or area involved. If you believe that adequate corrective action has not been taken, you should report them to one of the following:****Radiation Safety Program Todd Senglaub Radiation Safety Officer (RSO) 955-4374** **Leo Kaiser Assistant RSO 955-8019** **Lauren James MCW Radiation Safety 955-4410** **Steve Fowlkes, Jr. MCW Radiation Safety 955-4373** **Robert Yoss Radiation Safety Coordinator 805-6540****MCW Administration Ann Nattinger, MD, MPH Senior Assoc. Dean for Research 955-8751****FMLH Administration James Klauck VP Ancillary Services 777-3053****Emergency Contact All Radiation Safety Staff pagers 314-1037****If a regulatory problem cannot be resolved through these channels, you may contact the Wisconsin Department of Health Services, Radiation Protection Section. This information can be found on Form PPH 45027 (Notice to Employees) posted in your area.** |

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| **YOUR RIGHT TO INSPECT DOCUMENTS CONCERNING LICENSED ACTIVITIES****Workers engaged in activities licensed by the State of Wisconsin are advised that they may examine copies of the following documents:**** Wisconsin Administrative Code, Chapter DHS 157 “Radiation Protection”**** State of Wisconsin License, license conditions, and operating procedures applicable to registered and licensed activities.*** **Certificate of Registration**
* **Section 206, Energy Reorganization Act, 1974**
* **Appendix A to Part 24-Your Rights Under the Energy Reorganization Act**

** These documents are available for inspection at (call to make an appointment):**** MCW Office of Radiation Safety Room M0760 Phone 955-4347**** FMLH Radiation Safety Office Room L760B [Pavilion, LL] Phone 805-6540**** FMLH Radiology Administration Room 2835 Phone 805-3750** **[Specialty Clinic Building]****These documents (except the license) are also available online at the Radiation websites:**** MCW:** [**www.mcw.edu/radsafe**](http://www.mcw.edu/radsafe)** FMLH: intranet only, follow the link to Radiation Safety on the** **Departments tab** |

**Revised March 2016**