

OnCore Communication Memo

Memo #: 8 – Notifications Go-Live

To: All CTO OnCore Users
From: System Administrator
Effective Date: May 3, 2013

Purpose: Notifications have been enabled to inform all study staff of protocol/subject related activities. Notifications that have been activated include:

Protocol related notifications: Open to Accrual, Closed to Accrual, Protocol Suspended, Protocol Accrual Goal Met

Subject related notification: Subject On-Study

Notes: Notifications are based on OnCore specifications and are emailed directly from the system, but sent with the System Administrator's email address (sajohnson@mcw.edu).

Example emails:

Protocol No.: RTOG-1005 - Subject On Study Notice

sajohnson@mcw.edu

Sent: Fri 5/3/2013 11:41 AM

To: Johnson, Sandra

Cc: Johnson, Sandra

Protocol No.: RTOG-1005 Protocol PI: Currey, Adam
IRB No.: 15866 Protocol Research Tier: Federal
Short Title: RTOG 1005
Subject Name: test, test
MRN: test
Sequence No.: test Study Site: MCW/Froedtert
Status Changed To: ON STUDY Status Date: 05/03/2013

This is a Subject On Study Notice.

Protocol No.: IIT-HMB - Protocol OPEN TO ACCRUAL Notice

sajohnson@mcw.edu

Sent: Fri 5/3/2013 10:51 AM

To: Johnson, Sandra

Cc: Johnson, Sandra

Protocol No.: IIT-HMB
IRB No.: 16781
Title: IIT-HMB
PI: Bylow, Kathryn
Protocol Status: OPEN TO ACCRUAL