

OnCore Communication Memo

Memo #: 29 – Addition of ABA- to the front of the Protocol Name for Abandoned Studies

To: All Research Managers, Regulatory Coordinators, Clinical Research Coordinators/Assistants, SRC Coordinator, CT-OAD, OnCore Coordinators

From: System Administrator

Effective Date: January 26, 2017

Purpose: In order to more quickly and clearly identify which studies have been abandoned, the prefix 'ABA-' should be added to the Protocol No. in OnCore after the study status has been changed to abandoned.

Notes: Where the study name is too long, please delete non-identifying information from the Protocol No, as the system only allows a Protocol No. of 25 total characters.

Example:

The screenshot shows the OnCore PC Console interface. At the top, there is a blue header with a star icon and the text "PC Console" and a question mark icon. Below the header, the protocol details are displayed in a grid-like format:

- Protocol No.: **ABA-UMICH-IDEA**
- Library: **Oncology**
- PI: **Johnstone, Candice**
- Sponsor: **TBD-IIT**
- Protocol Target Accrual: **200**
- Accrual To Date: **0**
- Protocol Status: **ABANDONED**
- RC Total Accrual Goal (Upper): **25**
- IRB Expiration:

Below the details, there is a navigation bar with tabs: "Details", "Management", "Staff", "Sponsor", "IND/IDE", and "ClinicalTrials.gov / CTRP". The "Details" tab is selected. On the left, there is a "Select Protocol" dropdown menu with a search box and a "Main" button with a right-pointing arrow. The main content area shows a table with the following data:

Protocol Details		History	
Protocol No.	ABA-UMICH-IDEA	NCT Number	