FORMAL STUDENT COMPLAINT

If, after exhausting administrative procedures outlined on the MCW Student Concerns site, a student’s concern is not satisfactorily addressed, the student may complete this form to file a formal complaint for:

1. Alleged violations of State consumer protection laws that include but are not limited to fraud and false advertising;
2. Alleged violations of State laws or rules relating to the licensure of postsecondary institutions; and
3. Complaints relating to the quality of education or other State or accreditation requirements.

Name: ____________________________  (Last name)                (First name)                (Middle name)

Street:  __________________________________________________________________________

City: ____________________________  State: __________________________  Zip Code: _______

Phone: ____________________________  E-mail address: __________________________

Program of Study: _________________________________________________________________

Provide a summary of the complaint: include dates, individuals, other attempts to resolve the complaint as well as a proposed resolution: _________________________________________________________________

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Please submit the form to the appropriate office which will review and respond to your complaint:

Office of Student Accounts, 414/955-8172, mocwtuition@mcw.edu

Office of Student Financial Services, 414/955-8208, finaid@mcw.edu

Office of the Registrar, 414/955-8733, acadreg@mcw.edu

Office of the Associate Provost, 414/955-4208, whueston@mcw.edu