



ACADEMIC STANDING AND PROFESSIONAL CONDUCT COMMITTEE HANDBOOK

MCW SCHOOL OF MEDICINE



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Academic Standing Professional Conduct Committee Handbook

The Medical College of Wisconsin School of Medicine's Academic Standing and Professional Conduct Committee (ASPC) is charged with maintaining the standards for professional behaviors and academic progression of students in the School of Medicine and is responsible for certifying their progress to graduation with an MD degree. The ASPC addresses concerns across all the Medical School's campuses.

Medical College of Wisconsin, School of Medicine Academic Standing & Professional Conduct Committee Charter

1. Establishment and Authority

- a) The Academic Standing & Professional Conduct Committee is a school of medicine committee charged with maintaining the standards for professional behavior and academic progression leading to the MD degree and the practice of medicine. The committee is responsible for MCW medical students at all medical school locations, as well as students in the Master of Science in Anesthesia (MSA) Program.

2. Purpose/Responsibilities

- a) The Academic Standing & Professional Conduct Committee shall be responsible for developing policies for its own use and recommending policy changes to the Dean of the School of Medicine and the Executive Committee of the Faculty (ECF) regarding the advancement of medical students and MSA students.
- b) The committee shall exercise, by delegation from the Dean of the School of Medicine and the School of Medicine faculty representatives of the Executive Committee of the Faculty (ECF), the responsibilities of the Medical School Faculty with regard to:
 - i) The promotion, suspension, discipline, and discharge of individual students for academic and/or professionalism reasons (these functions include the right to require the completion of such remedial work as this committee deems necessary and the right to impose a temporary withdrawal), and
 - ii) The determination of whether a student has satisfied the requirements for the MD degree or the Master of Science in Anesthesia degree.
- c) Perform such other functions as are delegated to it by the Dean of the School of Medicine or the ECF that are within their respective jurisdictions to delegate.
- d) In making decisions on the academic standing of a given student, this committee shall apply established policies, practices, and the professional judgment of its members. This committee is authorized to consider all aspects of a student's potential capability as a physician or a certified anesthesia assistant, both cognitive and non-cognitive, including but not limited to knowledge, character, technical and interpersonal skills, mental and

physical fitness, and integrity.

3. Committee Composition and Governance

e) Membership

- i) Any member of the Medical School Faculty is eligible to be a member of this committee, with the exception of Deans, Department Chairs, Institute Directors, and faculty who lead a mandatory course or clerkship.
- ii) The Dean of the Medical School shall appoint a faculty representative from each Regional Medical Campus (RMC) to the Committee. Faculty Committee members from the RMCs must have an MCW faculty appointment, but are not required to hold a full-time, full professional effort or part-time, directly compensated faculty appointment. Committee members from the RMCs may participate in Committee meetings using interactive electronic video or audio technology.
- iii) The Committee shall consist of thirteen faculty members with one vote each, seven elected by the faculty (two research/educator faculty and five clinicians) and six appointed by the Dean (including RMC representatives), and five medical students, one from each Phase on the Milwaukee campus and one student from the RMCs, each selected by their respective class. The committee shall also include three extended service committee members. These MCW faculty members must have previously served on the committee for a full term and completed their term of service within the previous five years. The extended service members shall only be asked to attend a committee meeting or dismissal hearing when a quorum is not met. Extended service members shall have the same duties and voting privileges as active committee members.
- iv) Student members may attend and participate in committee policy discussions, but not in discussions concerning the status of individual students.
- v) The MSA subcommittee of the ASPC shall consist of a Subcommittee Chair as well as an additional member of the ASPC appointed by the Chair of ASPC, and the Chair of ASPC. The Director of the MSA program and an additional MSA faculty member shall be ex officio non-voting members of the MSA Subcommittee of the ASPC.

- vi) The Associate Dean of Student Affairs, the Assistant Deans for Basic Science Curriculum from the RMCs, and the Registrar shall serve as ex officio, non-voting members.
 - vii) The Medical Director of the MSA program will serve as the ex officio non-voting member of the MSA subcommittee of the ASPC and will serve as the corresponding Secretary of the MSA Subcommittee.
 - viii) Members shall serve three-year terms.
 - ix) Members must attend at least 75% of the meetings.
 - x) The Office of Academic Affairs shall provide staff support for the committee's activities.
- f) Leadership
- i) The Chair and the Vice Chair shall be elected by the committee each year. The Chair so elected shall have had one or more years of service on the committee.
 - ii) The Associate Dean of Student Affairs shall serve as Corresponding Secretary for the committee, and the Registrar shall serve as Recording Secretary of the committee.
 - iii) The Vice Chair shall perform the duties of the Chair in the Chair's absence or in the event of a vacancy in the office of Chair, in if the Chair has a conflict of interest.
 - iv) The duties of the Chair include but are not limited to conducting committee meetings according to the agenda, ensuring timeliness of meeting, adhering to parliamentary process, serving on subcommittees for ad-hoc needs that may arise from any one particular school within the Medical College, as well as serving on any necessary subcommittee for any dismissal hearings.

4. Meetings

- g) A quorum for meetings will be considered present when there is attendance by greater than or equal to fifty percent of the total voting membership.
- h) Action taken by the committee shall require a majority vote of those voting members present.
- i) Meetings may be in person, in an online meeting space, or a hybrid of the two.
- j) Any member with a conflict of interest related to student issues should recuse

themselves from discussions about the student or Committee meetings with the student, with consultation with the Chair.

5. Oversight

- k) The Dean of the School of Medicine has oversight of the ASPC Committee.
- l) Any appeal of an ASPC decision will be reviewed by an ad hoc appeals committee constituted by the Dean of the School of Medicine.

6. Review and Changes to the Charter

- m) Suggested changes or amendments to the charter will first be reviewed by the voting committee members and require a majority vote of the committee members, at a meeting where quorum is present.
- n) Recommended amendments will be forwarded to the Dean of the School of Medicine and the School of Medicine faculty representatives of the Executive Committee of Faculty for review. Amendments must be ratified by both the Dean of the School of Medicine and the School of Medicine faculty representatives of the ECF prior to adoption.

Approved by the Dean of the School of Medicine and the Executive Committee of the Faculty, May 2025

Committee Members

The list of current members is available on the School of Medicine Committees website.

MCW School of Medicine MD Program Academic Progress Overview

Students are expected to progress through the MD curriculum by successfully completing all required courses. They are also required to pass the United States Medical Licensing Examination (USMLE) Step 1 and Step 2 CK. Once they complete all the requirements, the Registrar will provide the list of names to the ASPC for their approval to forward to the Medical College of Wisconsin Board of Trustees to grant the students the Doctor of Medicine (MD) degree.

Students who fail to maintain the expected rate of academic progress for any reason, such as academic difficulties while on academic probation, excessive temporary withdrawals, or failure to complete all requisite coursework of any academic year within two calendar years or failing to complete degree requirements within the requisite time limits, will be considered for dismissal from MCW.

Students must complete each phase to advance to the next phase of the medical school curriculum. Students who earn a grade of Fail or Unsatisfactory in any one course or clerkship during a phase will be placed on academic probation. Any student on academic probation must remediate the failed course/clerkship prior to beginning the subsequent course. If the student fails the remediation, they will meet with the ASPC and will be considered for one of the following options: repeat the course, repeat the year, repeat the phase, or be heard for dismissal from the school of medicine.

Any student who earns a grade of Fail or Unsatisfactory in any course or clerkship while already on academic probation must meet with the ASPC. Based on the results of this meeting, the ASPC will consider one of the following options: repeat the course, repeat the year, repeat the phase, or be heard for dismissal from the school of medicine.

Any student who earns a grade of Fail or Unsatisfactory on a third course will be withdrawn from any active courses and begin a leave of absence. At this point, the ASPC will consider one of the following options: repeat the course, repeat the year, repeat the phase, or be heard for dismissal from the school of medicine.

Students who fail the USMLE Step 1 or Step 2 CK examinations on their second attempt will be placed on academic probation. They must meet with the ASPC and provide a viable plan for the successful completion of the examination in a reasonable time frame. They will be removed from probationary status after successful completion of both examinations. (see MCW USMLE Step Attempts Policy).

MCW Evaluation and Promotion System

The Academic Standing and Professionalism Committee provides guidelines about academic status and advancement. The course or clerkship directors set the standards and determine if and when the standards have been met by the students. The ASPC will not recommend any alternative that requires less remediation than that required by the course or clerkship director. It may, however, require more.

Professional ethics and appropriate personal conduct are as essential to the practice of medicine as academic excellence. Unethical and/or inappropriate behavior will be considered by the Committee in its advancement and academic standing deliberations.

Guidelines for the Academic Standing and Professional Conduct Committee (ASPC)

1. Promotion is contingent upon completion of the required work and the demonstration of appropriate professional conduct.
2. Any student who encounters academic difficulties or demonstrates unprofessional conduct may be brought to the attention of the ASPC by the Associate Dean for Student Affairs.
3. In reaching its decisions, the ASPC utilizes all information available to it. All evaluations of the student, reports from individual faculty members, the Associate Dean of Student Affairs in the School of Medicine, MCW compliance, MCW Public Safety, MCW HR, the Registrar, the Learning Community Navigators, ARRT, are utilized to assess intellectual ability, motivation, and personality factors.
4. A student failing to meet the standards set by a course or clerkship director will be given a grade of F (Fail) or a grade of U (Unsatisfactory). The remediation process of an unsatisfactory final course grade is determined by the course/clerkship director. The ASPC will approve students to remediate a course.
5. When two U (unsatisfactory) grades are posted in Phase 1 curriculum, the ASPC will consider the requirements of the Curriculum and Evaluation Committee to correct the failures. Typically, a student cannot accomplish more than two course remediations during the summer or winter intervals between required courses. Therefore, repetition of the year may be necessary. The Committee has the option to require the student to repeat the year if it believes a stronger base for subsequent work is needed.
6. When a student fails the first two courses of the Phase 1 curriculum, the ASPC will consider requiring the student to extend the Phase 1 experience into a Decelerated Curriculum and complete Phase 1 courses over 30 months. The Associate or the Assistant Dean for Student Affairs will work with the Assistant Dean for Basic Science Curriculum to customize the Deceleration Schedule for the student.
7. Repetition of the year, provided space and equipment are available, is limited to students believed to have sufficient ability to do medical schoolwork but who are slow to adapt to such work, were inadequately prepared, or have personal or health problems affecting performance. Students repeating the year will usually take all courses. Exceptions may be made in circumstances where both the specific course director and the ASPC agree that the student has demonstrated adequate knowledge of the course material in a particular course.

8. The ASPC may request that the Associate Dean of Students, School of Medicine, communicate with the student and the course and clerkship directors regarding individual students.
9. Students who have serious emergencies (e.g., extended illness) may request that the ASPC waive one month of senior elective work, provided they are in good academic standing.
10. For students with less than P (Pass) or S (Satisfactory) evaluation in their transcript, the Committee may restrict the number of extramural elective courses (away electives) taken in the clinical years of training.

Regarding Dismissal from the School of Medicine:

11. A student who does not obtain a grade of P (Pass) or S (Satisfactory) when repeating a course or courses will be considered for dismissal from the MD program.
12. A student may be considered for dismissal for non-academic reasons, including unprofessional conduct.
13. Students deemed to be in violation of the professional conduct and behavior policy will be referred by the Associate Dean for Student Affairs to the ASPC. The student will be required to meet with the ASPC. The review of their professional conduct can result in punitive actions. These actions may include a warning letter, disciplinary probation, or immediate suspension. The ASPC may also recommend a hearing for dismissal.
14. The ASPC may not directly dismiss a student. ASPC must refer a student to be heard for dismissal by the Dismissal Hearing Committee.
15. Dismissal for Academic reasons is conducted through the Academic Dismissal Hearing Procedure.
16. Dismissal for non-academic reasons is conducted through a Dean-Appointed Ad Hoc Dismissal Hearing Committee through the Non-Academic Dismissal Hearing Procedure.
17. Students may appeal the decision of the ASPC to the Dean-appointed Ad Hoc Appeals Committee. (see Appeal Policy in the Medical Student Policies and Procedures Book).

MCW School of Medicine MSA Program Academic Progress Overview

The Medical College of Wisconsin School of Medicine's Master of Science in Anesthesia Subcommittee of the Academic Standing and Professional Conduct Committee (MSA-ASPC) is charged with maintaining the standards for professional behaviors and academic progression of MSA students in the School of Medicine and is responsible for certifying their progress to graduation with a Master of Anesthesia degree.

MSA Academic Standards of Progress and Grading

Introduction

The Academic Standing and Professionalism Committee has formulated clear guidelines about academic status and advancement. The course directors set the standards as described by course syllabi, MSA grading policy, and determine if and when the standards have been met by the students. The ASPC will not recommend any alternative that requires less remediation than that required by the course director. It may, however, require more.

Professional ethics and appropriate personal conduct are as essential to the practice of medicine as academic excellence. Unethical and/or inappropriate behavior will be considered by the Committee in its advancement and academic standing deliberations.

These policies have been developed to ensure that students pursuing the MSA degree maintain an acceptable rate of academic progress toward the completion of that degree and meet the expected academic standards of the Medical College of Wisconsin. This policy will also ensure that the student financial aid program meets or exceeds requirements set forth by federal regulations governing academic standards for financial aid eligibility.

Grading System

The Medical College of Wisconsin MSA Program employs a Satisfactory "S" and Unsatisfactory "U" grading scale. A grade of Incomplete "I" can be used only when a student has not been able to complete course requirements for some acute and unexpected circumstances beyond the student's control. Incomplete coursework must be completed in accordance with MCW School of Medicine policy. A course grades of S generally corresponds to a grade of C or better. S/U courses meet program requirements for full-time status and degree requirements. Course completion requirements are defined in each course syllabus.

Fully Satisfactory Performance

Fully satisfactory performance means that the student earns a minimum grade of S and satisfactory achievement of all course competencies.

Full-time Student Status

All students in the MSA program must enroll officially through the Registrar's Office. Enrollment must be for full-time study; no part-time or lightened course load is allowed in the program.

Academic Year

Academic year refers to a period during which most students complete a standard course of study, such as the freshman year, sophomore year, etc. The duration and term of an academic year vary with the year of study. For MSA students, the first academic year is normally divided into two 16-week sessions (Session 1 and Session 2) followed by two 8-week sessions (Session 3a and Session 3b). The second academic year is normally divided into two 16-week sessions (Session 4 and Session 5) and two 8-week sessions (Session 6a and Session 6b). The third academic year consists of one 16-week session (Session 7).

Professional Degree Requirements and Time Limits

To complete the MSA program and be considered for conferral of degree, students must complete all coursework listed in the curriculum and meet the prescribed grading criteria.

Students are expected to complete the requirements for their degree within the following time limits: Standard 28 months, maximum 40 months.

Course Progression

The Master of Science in Anesthesia curriculum has been thoughtfully designed to integrate learning that escalates in challenge and reflects the typical student's progression through the program. Therefore, all coursework must be taken in the described sequence, and courses are not offered asynchronously from this prescribed sequence. Students will not be permitted to

register for subsequent coursework until all courses from the previous terms are completed with at least a minimum passing grade of “S”. Students may not register for less than the full course load in any semester as described in course list.

Drug Screening

Drug screening policy and procedures apply to incoming and continuing students.

MCW and the MSA Program are responsible for maintaining a safe learning environment for students, faculty, and staff. One method of ensuring this is through drug screenings.

All MSA students are subject to drug screenings. Offers of admission will include a statement that the admission offer is pending the satisfactory completion of the drug screen process. Students who do not consent to a drug screen or receive a positive result may be denied admission, suspended from courses including clinical rotations as determined by the Program in communication with the Dean of Student Affairs.

Procedures:

MSA students, prior to orientation and continuing throughout the course of the program, will undergo 10-panel urine drug screens. The screenings are facilitated by MCW’s Office of Occupational Health or suitable facility, and results are forwarded directly to the Program.

If a student receives a positive result, the student will be immediately suspended from academic and clinical activities and referred to the Associate Dean of Student Affairs. Students will be asked to disclose the details of the failed screening, to include the type of substance(s) so that results may be reviewed for any unlawful or illicit activity, evidence of impairment while on duty, or behavior that poses a risk to the student, patients, or others. Such findings or refusal to disclose the results will result in dismissal from the Program.

Students with a positive drug test result will be subject to disciplinary sanctions. These sanctions could result in dismissal. An individual’s participation in, and successful completion of, an approved drug or alcohol counseling program coupled with their consent

to random testing may be considered in the disciplinary process but does not ensure that dismissal will not occur.

Temporary Withdrawal/Leave of Absence

Students may request a leave of absence for multiple reasons. All requests for leaves of absence must be approved by the Associate Dean for Student Affairs or their designee (see: [MCW All Student Policy Guide](#) guidance on Temporary Withdrawals). Students may take a leave of absence to pursue additional work (such as research or work toward an advanced degree) if they are in good academic standing. Such leaves of absence do not count against the time for degree completion. Students may take a personal leave of absence in accordance with the Leave of Absence policy. A student may be placed on administrative leave of absence based on decisions by ASPC. Students on leave will be eligible to return to the program when there is available capacity in the class. The specific portion of the curriculum in which a student returns from a leave is dependent on how the leave was issued. For those voluntary leaves described above, the student would return to the phase of training in which they successfully completed the last session of coursework. For those students placed on administrative leave based on ASPC decisions, the committee will decide if the student needs to repeat the entirety of the program.

Course Retake, Repeat, and Remediation

In the event a student does not earn at least a minimum grade of “S” on initial didactic course offerings, the student will be offered a comprehensive remediation exam with a minimum passing score of 70.0%. Additional components of remediation may be described in the course syllabus. The remediation exam must be completed within the next academic session unless otherwise specified by the Academic Standing and Professionalism Committee. Upon passing the remediation exam, the student’s transcripts will reflect a grade of “S (R)” which is the annotation for “Satisfactory Remediated”. Upon failing a remediation process, the original course grade of “U” will remain, and the course must be repeated if the student is eligible. A student may only receive an initial grade of “U” in two courses while enrolled in the MSA Program. No student can have a sustained “U” grade throughout the curriculum. (i.e. the student must successfully complete the remediation process)

Due to the unique nature of the MSA program, courses are only offered one time per academic calendar year. A student who receives a “U” grade in any course will be placed on academic probation and guided through a remediation process. A student who maintains a “U” grade (if they fail the remediation) will meet with the MSA ASPC subcommittee and may be required to repeat the entire phase of coursework or be reviewed for dismissal from the program. If they receive an initial “U” grade in a second course, they will be subject to meeting with the MSA ASPC subcommittee. A third initial “U” grade automatically elevates to ASPC review and potential dismissal of student. All didactic and early clinical phase coursework in Session 1, 2, 3a, 3b, and 4 must be completed prior to advancing to the advanced clinical phase of the program (Session 5, 6a, 6b, 7). Failure to complete all coursework prior to the advanced clinical phase will require extension of the program.

All clinical courses must be completed prior to graduation. There is no remediation exam for clinical courses. If a student fails to earn an initial minimum grade of “S” in a clinical course, the course must be repeated in its entirety if the student is eligible. The repeat of a clinical course can delay graduation. Each clinical course is comprised of multiple clinical rotations of varying length (typically two to four weeks in the advanced year). Clinical rotations are designated as general or specialty rotations and are defined in the course syllabus. A student’s clinical course may vary in the type and amount of general and specialty rotations based on the student’s needs and rotation availability and may change at any time. A student who fails to successfully complete a specialty clinical rotation as defined by the course syllabus, regardless of length, will be required to repeat a similar specialty rotation, which may result in extension of the program. Repeat rotations may occur immediately following the unsuccessful rotation or scheduled in subsequent clinical course based on availability and discretion of the program director. Repeat rotations may occur at any previously scheduled location or any alternate location at the discretion of the program director. If a student fails to achieve satisfactory performance in a clinical course, the student will receive a course grade of “U” and may be placed on academic probation or considered for dismissal. Requirements for successful completion of a clinical course are described in the course syllabus.

Simulation courses in Session 1 and 2 involve high-stakes performance assessments to determine student readiness for clinical participation. If a student fails, the assessment and the subsequent remediation in a simulation course they will not be eligible for clinical participation in the

following session and will be subject to repeating the early phase of the curriculum (Sessions 1-4).

Academic Probation

Students pursuing the MSA degree at the Medical College of Wisconsin are expected to demonstrate an acceptable rate of academic progress toward earning their degree by maintaining enrollment as a full-time student and by achieving an expected level of academic performance. Students who do not maintain adequate academic progress will be referred to the Academic Standing and Promotions Committee may be placed on academic probation. Students may be placed on academic probation due to the following circumstances:

- Any grade of “S Remediated” or lower
- Other patterns of academic deemed to be of significant concern by the program with review from the ASPC

Once placed on academic probation, a student may remain on probation for the remainder of the program. However, in some instances students may qualify to be removed from academic probation if academic achievement is demonstrated in subsequent courses. Students will be eligible for academic probation review after two sessions of successful coursework and need to formally request this review to the program director. Due to the unique nature of the curriculum, didactic-related probation may be reviewed after session 4 due to the predominant clinical focus of sessions 5-7. Students will be notified in writing when placed on or removed from probationary status. Academic probation will not be recorded on the student's transcript but may be reported on the student's formal academic record. If a student that is removed from probation fails a future course, they will still be subject to ASPC review and the policies listed in Course Retake, Repeat, and Remediation.

Academic Dismissal

Students who are on academic probation must maintain acceptable academic progress in all subsequent coursework. If a student who is currently on academic probation receives more than two “S(R)” (i.e. remediated) grades or lower throughout the curriculum, the student will be referred to the Academic Standing and Professionalism Committee of the Medical College of

Wisconsin for review and may be considered for repeat of or dismissal from the program. Dismissals appear on MCW transcripts.

Any student referred to MCW's Academic Standing and Professionalism Committee is subject to the policies and procedures as outlined in the MCW School of Medicine Policies and Procedures.

Professional Conduct Standards

All students are expected to exhibit professional behavior at all times, including but not limited to the following areas: classroom, simulation, clinical rotations, verbal and written communications, social media presence, completion of all program and curricular requirements, and maintaining a negative drug screen. Failure to do so may negatively impact student grades and lead to academic or disciplinary probation. Students must be available and participate in all scheduled MSA activities, some of which do not have the ability to be rescheduled. Additional components of professionalism are listed in the [MCW All Student Policy Guide](#)

Disciplinary (professionalism) Probation

Students pursuing the MSA degree at the Medical College of Wisconsin are expected to demonstrate a reasonable standard of professionalism which are outlined in the Code of Conduct and course syllabi. Students who do not maintain adequate professionalism will first be issued a professionalism warning. Further violations of professional conduct will result in referral to ASPC.

Non-Academic Disciplinary Sanctions

The following disciplinary sanctions have been established:

1. **Warning:** A formal action censuring a student for failure to meet the Professional Behavior Policy of the Medical College. Reprimands are made in writing and will become part of the student's academic file. A reprimand will include the statement that continuation or repetition of misconduct will normally result in a more serious disciplinary action.

2. Disciplinary Probation: A formal action that establishes conditions upon a student's continued attendance in school, after failure to comply with the Professional Behavior Policy. The student will be notified, in writing, of the probation and conditions thereof. Disciplinary probation warns the student that any further misconduct will automatically raise the possibility of dismissal. Probation may be imposed for a specified length of time or until graduation.

3. Suspension (mandatory temporary withdrawal): A formal action that defines a specific period during which the student may not attend any classes or clerkships, or be prohibited from entering certain premises, consequent to a breach of the Professional Behavior Policy. The student will accrue no academic credit for any coursework in progress when the suspension becomes effective. Students will be notified, in writing, of the suspension and conditions thereof.

4. Dismissal: A formal action that results in a student's permanent separation from the Medical College. Dismissal will only occur following a formal hearing by the Ad Hoc Hearing Committee, following the guidelines and procedures specified in the Non-Academic Dismissal Procedure.

Dismissal (Academic and Non-academic)

Students who are on academic probation must maintain acceptable academic progress in all subsequent coursework. If a student who is currently on academic probation receives more than two "S(R)" (i.e. remediated) grades or lower throughout the curriculum, the student will be referred to the Academic Standing and Professionalism Committee (ASPC) of the Medical College of Wisconsin for review and may be dismissed from the program.

Students on disciplinary (professionalism) probation must maintain acceptable professionalism standards in all subsequent coursework. Students who receive additional citations of professionalism issues while on disciplinary probation will be referred to ASPC for review and may be dismissed from the program.

Any student referred to MCW's Academic Standing and Professionalism Committee is subject to the policies and procedures as outlined by MCW's Office of Student Affairs.

The Academic Standing and Professionalism Committee has formulated clear guidelines about academic status and advancement. The course directors set the standards as described by course syllabi, MSA grading policy, and determine if and when the standards have been met by the students. The ASPC will not recommend any alternative that requires less remediation than that required by the course or clerkship director. It may, however, require more. Professional ethics and appropriate personal conduct are as essential to the practice of medicine as academic excellence. Unethical and/or inappropriate behavior will be considered by the Committee in its advancement and academic standing deliberations.

If a student is scheduled with the full ASPC Subcommittee for any dismissal hearing, the student has the option to voluntarily withdraw from the program prior to the date of the hearing. The student will otherwise be subject to the ruling which may include dismissal. Dismissal would be reflected on the academic transcript. Additional information on MSA policies can be found in the [MSA Handbook](#).