

You can register for the following Academic Enrichment Electives as a Medical Student.

knowledge changing life

Subject	Course #	Title
ACEN	10005	Medical Spanish Intermediate
ACEN	10001	Military Academic Enrichment
ACEN	10002	Healers Arts
ACEN	10003	Adoption and Foster Care: Considerations for Medical Practice
ACEN	10006	Medical Spanish Advanced**
ACEN	10007	Fostering Cultural Humility through Service-Learning
ACEN	10008	Essentials of Biomedical Informatics

^{**}Enrollment is based on skill level.

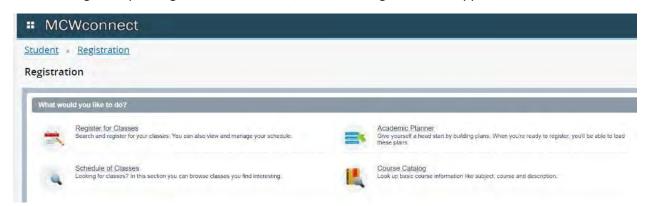
Follow the instructions below to register for an Academic Enrichment Elective.

Step 1: Log into MCWconnect: https://sis.mcw.edu using Chrome or Firefox, preferably not Internet Explorer. If you forgot your password, click "Forgot password?" and follow the instructions. Email mcwconnect_support@mcw.edu for assistance.

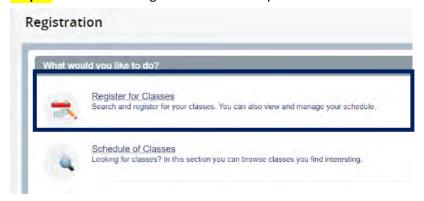
Step 2: Go to the "Registration Self-Service" card & select "Open Registration Dashboard"



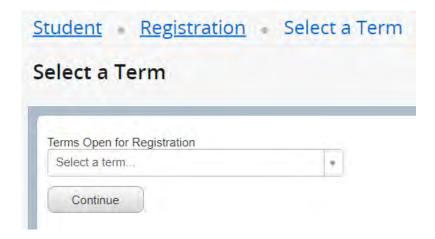
After clicking on "Open Registration Dashboard," the following screen will appear:



Step 3: Click on the "Register for Classes" option.



Step 4: When you click on "Register for Classes" the following page will appear:



Step 5: Select the Term you are wishing to Register for the elective and click Continue.

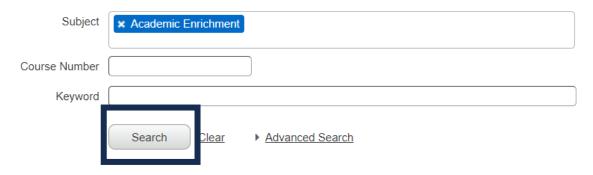


Once you click Continue, the following page will appear.

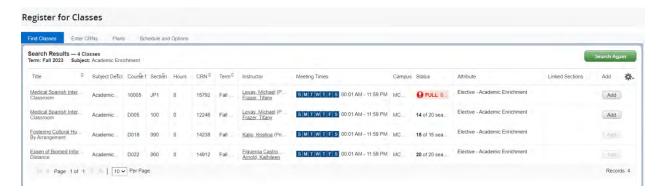


Step 6: In the Subject line: Enter Academic Enrichment.

If you know the course number, you can enter the course number in the course number line (List of academic enrichment courses are on the first page of this document). If you want to review all the Academic Enrichment electives that are available in the term, click Search.



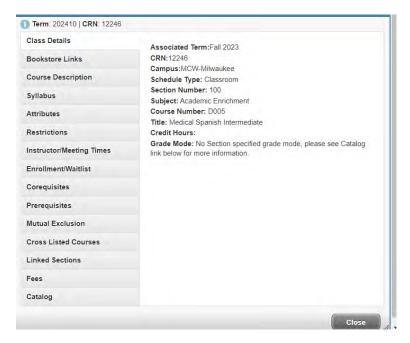
When you click Search, the following will appear:



Review the academic enrichment courses that you are interested in.

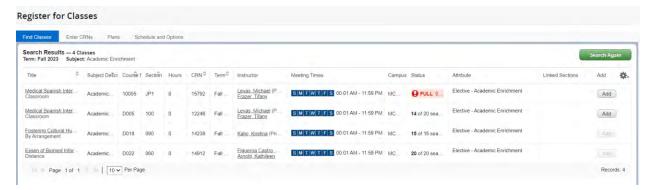
Step 7: To review more of the information, click on the title of the course and this page will appear.

Registering for Academic Enrichment Electives



Review Instructor/Meeting Times and Course Description to ensure you are still interested in registering for the elective.

Step 8: When you are ready to register, click on close and you will go back to this page.



Before registering, ensure there are available spots. Review the status, if the course says FULL 0 out of 20 seats remain, you are unable to register for that course. If the course has spots available, it will appear like this under Status.

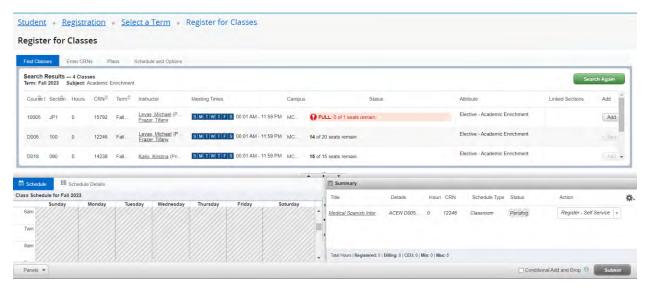


On the right-hand side, Click on Add.



Registering for Academic Enrichment Electives

When you click on Add, this will appear.

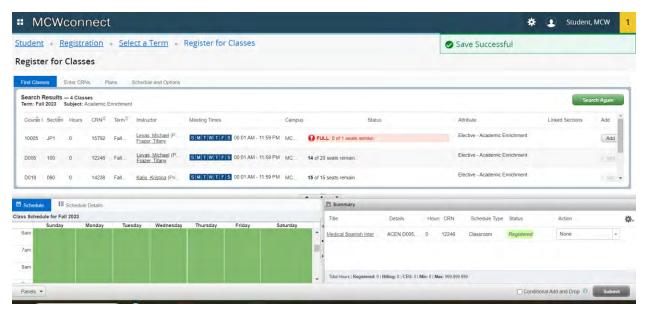


You aren't registered yet.

Step 9: In the bottom right-hand corner, you need to click on Submit.



Once you click on Submit, this will appear on the page.



This means you have successfully registered for the academic enrichment elective.

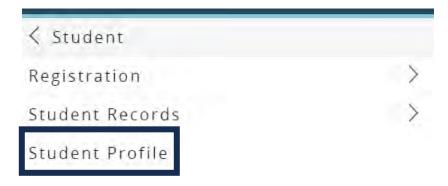
Step 10: To ensure you have added the elective to your schedule, Click on the 4 square icon.



When you click on the icon, this page will appear.



Click on Student>Student Profile

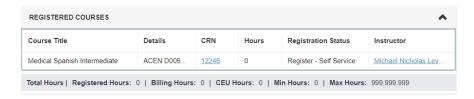


When you click on Student Profile, this page will appear.



Your registration will appear under Registered Courses.

Registering for Academic Enrichment Electives



You have successfully registered for your academic enrichment elective(s).

Questions, please contact the Office of the Registrar: acadreg@mcw.edu