**MCW-Milwaukee Rooms with Panopto Recording Capabilities**

Below you will find a list of MCW-Milwaukee rooms that offer Panopto recording capabilities.

Rooms should be scheduled ASAP if you wish to pre-record your lecture. In addition to booking a room via [EMS](mailto:), you should also email Media Services ([mediaservices@mcw.edu](mailto:mediaservices@mcw.edu)) and request:

- Instructor support with the media panels
- That they record your session

Students should have the ability to ask questions during your lecture time period. You will need to tell students where to post and where to find your responses. Some choices are:

- Students may send questions to the designated course/unit email address, as that goes to both course directors and coordinators. Answers can be posted (along with the question) in Announcements in Brightspace.
- Students post their questions to a Brightspace discussion forum or via the TopHat discussion tool. Answers can be posted within the Discussion thread. Contact [lmshelp@mcw.edu](mailto:lmshelp@mcw.edu) for assistance on setting up a discussion area.

Questions? Need assistance? Contact the [Office of Educational Improvement](mailto:).