

## **APPENDIX B: The Kayoko Ishizuka Award for Presentation at International Conferences**

**Purpose:** This award was created in memory of Kayoko “Kay” Ishizuka, a 2010 graduate from the Biochemistry department at the Medical College of Wisconsin. Kay, a citizen of Japan, was the GSA Biochemistry department representative for several years while she earned her PhD. She then began her postdoctoral research at the University of South Florida. Unfortunately, Kay was the victim of a fatal hit and run accident one night after leaving the lab. In recognition of her participation in the Graduate Student Association, this award will be available to all current graduate students who have earned the opportunity to travel to and present at an international conference. An international conference is defined as a conference held and located outside the continental United States.

**Application Timeline:** July 1<sup>st</sup> until June 30<sup>th</sup> of the following year

**Application Deadline:** June 30<sup>th</sup> of the academic funding cycle

**Award Amount:** \$1,000 will be allocated from the Graduate Student Association’s budget and divided evenly among qualified applicants.

### **Award Stipulations:**

1. There is no limit to the number of applications that will be accepted for review.
2. Any graduate student who has traveled to an international conference between July 1<sup>st</sup> and June 30<sup>th</sup> of the award year is eligible for this award.
3. The student is encouraged to apply for the general Travel Fund as well since earning the general Travel Fund does not exclude them from consideration for the Kay award.
4. In the event the award money is not used, the \$1,000 will be distributed equally to all departments that receive money from the Graduate Student Conference Education Fund.

### **Application Criteria:**

1. All completed applications are due to the Graduate School Office by the June 30<sup>th</sup> deadline. All applications received after June 30<sup>th</sup> will be considered for the following year’s award.
2. The Awards Committee is charged with determining the recipients of the award.
3. Students applying for this award must be in good standing with the School of Graduate Studies.
4. The student applying for this award must be the first author on the accepted abstract and presentation.
5. The student must provide evidence that the abstract was accepted for either a poster or oral presentation at an international meeting.

### **Written Essay Requirements:**

All applicants must include a short essay (1000 words or less) describing the following for the Awards Committee to review:

1. Where was the conference located?
2. What type of audience were you presenting to?
3. What did you present and what is the scientific impact of your research?
4. Were you able to network with any investigators, students and/or companies?
5. Did you receive any awards?
6. What impact has this conference had on your career development?



Medical College of Wisconsin, School of Graduate Studies  
Application for  
*The Kayoko Ishizuka Award for Presentation at International  
Conferences*

Today's Date: \_\_\_\_\_

Name of Student Applicant: \_\_\_\_\_

Degree-Granting Department: \_\_\_\_\_

Degree Being Pursued: \_\_\_\_\_ Expected Date of Graduation: \_\_\_\_\_

Name of Faculty Sponsor and Department of Primary Appointment: \_\_\_\_\_

Length of time spent by student on this research project: \_\_\_\_\_

International Meeting Title: \_\_\_\_\_

Location of Meeting: \_\_\_\_\_

Date of Meetings: \_\_\_\_\_

Abstract Title: \_\_\_\_\_

List of Authors (in order): \_\_\_\_\_

Please check the type of presentation:  Poster  Oral  Other: \_\_\_\_\_

**Required Signatures:**

Applicant: \_\_\_\_\_

Advisor: \_\_\_\_\_

*Please email the required written essay, acceptance of presentation, approved abstract, and this form to the Graduate School (gradschool@mcw.edu).*