

APPENDIX D: The Ravi Misra, PhD, Graduate Student Workshop/Training Award



Medical College of Wisconsin
The Ravi Misra, PhD, Graduate Student Workshop/Training
Award Policy
Spring 2024

Purpose: Ravi Misra, PhD, a distinguished biochemistry professor, served as the Dean of the MCW School of Graduate Studies from 2010 to 2024. His leadership was characterized by a dedication to student welfare and academic excellence. Recognized for his visionary and thoughtful decision-making, he broadened opportunities, instituted awards, and cultivated a culture of student well-being. Beyond his role as Dean, Dr. Misra is an approachable and empathetic leader, empowers students to thrive, and leaves a lasting legacy that has shaped MCW's future. The Ravi Misra, PhD, Graduate Student Workshop/Training Award aims to support the scientific and professional development of graduate students at the Medical College of Wisconsin. Providing financial assistance for impactful workshops or training experiences, this award enhances recipients' educational journeys and contributes to their overall growth as early career researchers. It seeks to create a significant impact aligned with Dr. Misra's values and aspirations.

Application Timeline: July 1st until June 30th of the following year

Application Deadline: One semester before the workshop date: June 30th at 11:59pm CST for the fall semester, and December 31st at 11:59pm CST for the spring/summer semester

Award Amount: Two \$500 awards: one awarded in the Fall semester and another awarded in the Spring/Summer terms.

Award Stipulations:

1. There is no limit to the number of applicants that will be accepted for review.
2. Any MCW graduate student traveling to a workshop or off-site laboratory to learn or improve a new technique, experimental approach, or otherwise further their graduate training is eligible for this award.
3. The award may be used for a student to travel to a workshop at another institution or online workshops, provided they are accredited.
4. In the event the money for this award is not used during one semester, then two \$500 will be distributed to two recipients the following semester.
5. Students may not receive the award in consecutive semesters.
6. Recipients of this award cannot concurrently receive the Guy Berst Award, but they may still apply to both. Students are allowed to receive both this award *and* the Graduate School Conference Education Fund Award as long as they meet the criteria for each award.
7. For workshops associated with a conference, preference will be given to students presenting at the conference.
8. Recipients are encouraged to utilize the award for registration and general costs associated with workshops or training experiences.

Application Criteria:

1. All completed applications must be submitted to the graduate school (gradschool@mcw.edu) by the June 30th and December 31st deadlines listed above.

2. The Graduate Student Association's Awards Committee is tasked with determining award recipients.
3. Students applying for this award must be in good standing with the School of Graduate Studies.
4. The student must provide evidence of acceptance to attend either a workshop or training opportunity.
5. The student must provide a copy of their CV.
6. Students must complete the essay requirement described below.

Written Essay Requirements:

All applicants must include a short essay (1,000 words or less) describing the following:

1. Are you attending a workshop or training?
2. Where do you plan to travel for your training event?
3. Who do you plan to receive training from? (*e.g.*, specific individual, a society, or team of scientists, etc.)
4. What is the research area of focus for your training event?
5. Detail the value, need and significance of attending this training or lab experience and how it impacts your thesis project progression and/or career development.
6. Discuss the specific expertise offered at the workshop/training and the quality based on reviews or feedback from previous attendees.



Medical College of Wisconsin
The Ravi Misra, PhD, Graduate Student Workshop/Training
Award Application
Spring 2024

Personal Information:

Full Name: _____

Department: _____

Current Academic Standing (Year in School/Program): _____

Workshop/Training Details:

Name of Workshop/Training Information: _____

Workshop/Training Provider: _____

Date(s) and Location of the Workshop/Training: _____

Deadline to Apply to Workshop: _____

Expected Costs:

Workshop Cost: _____

Room and Board Cost: _____

Total Food Allowance: _____

Transportation Allowance: _____

Total Estimated Cost: _____

Please write a short essay (1000 words max) answering the following questions:

All applicants must include a short essay (1,000 words or less) describing the following:

1. Are you attending a workshop or attending a training event?
2. Where do you plan to travel for your workshop/training event?
3. Who do you plan to receive training from? (*e.g.*, specific individual, a society, team of scientists, etc.)
4. What is the scientific, research, or public area of focus for your training event?
5. What impact will attending this training event or workshop have on your thesis project progression and/or career development?
6. Describe the workshop's reputation.

Acceptance and Compliance:

Attach a copy of your CV, Travel Expense Report form, and evidence of acceptance to the workshop/training (if available at the time of application).

By submitting this application, I confirm that I have read and understand the terms and conditions of the Ravi Misra, PhD, Graduate Student Workshop/Training Award.

Signature: _____

Date: _____

PI Signature: _____

Date: _____

Program Director Signature: _____

Date: _____



Medical College of Wisconsin
 The Ravi Misra, PhD, Graduate Student Workshop/Training Award
 Travel Expense Report
 Spring 2024

Instructions: See the award eligibility requirements in the *Graduate Student Association* module on Brightspace in “Module 3.4 Awards” or under “Travel Awards” on the GSA website. Submit the following documents to the Graduate School (gradschool@mcw.edu) one semester before the workshop date: June 30th at 11:59pm CST for the fall semester, and December 31st at 11:59pm CST for the spring/summer terms:

1. Application (including CV/resume and proof of acceptance)
2. Essay
3. Expense Form

Applicant Name: _____ Degree Sought: _____

Granting Program: _____ Years in Program: _____

Faculty Mentor: _____ Primary Department: _____

Name of Workshop: _____

Workshop Location: _____ Travel Dates: _____

Workshop Category: Regional National International

Registration Fee: \$ _____ Room and Board: \$ _____

Total Estimated Cost (including transportation, hotel and food): \$ _____

I applied for funds from this trip from (check all that apply):

- | | |
|--|---------------------------|
| <input type="checkbox"/> My Lab | Amount Approved: \$ _____ |
| <input type="checkbox"/> My Department | Amount Approved: \$ _____ |
| <input type="checkbox"/> Conference Travel Award | Amount Approved: \$ _____ |
| <input type="checkbox"/> Kay Award | Amount Approved: \$ _____ |
| <input type="checkbox"/> Guy Berst Award | Amount Approved: \$ _____ |
| <input type="checkbox"/> Other | Amount Approved: \$ _____ |

Required Signatures:

Student Applicant: _____ Date: _____

Faculty Advisor: _____ Date: _____

Program Director: _____ Date: _____

Department Admin: _____ Date: _____