Students must complete two requirements during the eligibility year and **prior to submitting an application** to be eligible for the Graduate Student Conference Education Fund award:

1. Volunteered at an approved Travel Fund volunteer event and completed the Travel Award Volunteer Service Form.
2. Given a GRC-approved Travel Fund Presentation.

“Eligibility year” refers to November 1st to October 31st of the conference year.

The Graduate Student Association Representative Council (GRC) has approved the following events. Please refer to the Graduate Student Conference Education Fund Policy if you wish to request an event be added to this list.

**Approved Travel Fund Volunteer Service Events:**
Supervisors should only sign the Travel Fund Volunteer Service Form upon completion of the “Tracking” information within each event.

<table>
<thead>
<tr>
<th>Event Info</th>
<th>Supervisor</th>
<th>Approved</th>
</tr>
</thead>
</table>
| **Name**: GSA Bake Sale  
*Tracking*: Hourly; 1 hour of service | **Name**: Damaris Nieves Torres  
*Email*: dnieves@mcw.edu | 12/5/2023 |
| **Name**: SHIPP Science Saturdays  
*Tracking*: 1 Full Panel Session | **Name**: Emma Tillison or Christopher Bach  
*Email*: etillison@mcw.edu | 12/19/2023 |
| **Name**: GSA Chess Tournament Fundraiser  
*Tracking*: Hourly; Must stay for full shift | **Name**: Rocky Mazorow  
*Email*: rmazorow@mcw.edu | 12/5/2023 |
| **Name**: GSA Trivia Night Fundraiser  
*Tracking*: Must stay for full shift | **Name**: Brooke Greiner  
*Email*: bgreiner@mcw.edu | 12/19/2023 |
| **Name**: Annual MCW BrainExpo  
*Tracking*: Must stay for full shift | **Name**: Brooke Greiner or Leo Fernandino  
*Email*: bgreiner@mcw.edu | 12/19/2023 |
| **Name**: MCW Graduate Outreach and Recruitment Program Events  
*Tracking*: By event | **Name**: Tony Perez or Joey Kreis  
*Email*: anperez@mcw.edu or jgkreis@mcw.edu | 12/19/2023 |
| **Name**: Virtual Valet for MCW Interviews  
*Tracking*: Confirmation of contact with applicant and communication with Program Manager | **Name**: Program Managers  
*Email*: Program Managers | 12/19/2023 |
Approved GSA Travel Fund Presentation Events:

Students must sign up for a talk by September 30th if presenting in November or December, and by January 31st for all other dates. Presenters will be notified of the selection of their talk date and mediator’s contact information via email by October 7th if presenting in November or December, and by February 7th for all other dates. After January 31st, the Travel Award Committee will decide whether to create more presentation dates on an as needed basis.

Signups are first come, first serve: www.signupgenius.com

<table>
<thead>
<tr>
<th>Event Info</th>
<th>Moderator</th>
<th>Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Wednesday, February 7th, 2024</strong>&lt;br&gt;12-1:30pm&lt;br&gt;H1210/1230/1250</td>
<td>Name: Brooke Greiner&lt;br&gt;Email: <a href="mailto:bgreiner@mcw.edu">bgreiner@mcw.edu</a></td>
<td>12/5/2023</td>
</tr>
<tr>
<td><strong>Thursday, February 15th, 2024</strong>&lt;br&gt;12-1:30pm&lt;br&gt;Alumni Center</td>
<td>Name: Rocky Mazorow&lt;br&gt;Email: <a href="mailto:rmazorow@mcw.edu">rmazorow@mcw.edu</a></td>
<td>12/5/2023</td>
</tr>
<tr>
<td><strong>Tuesday, February 27th, 2024</strong>&lt;br&gt;12-1:30pm&lt;br&gt;Alumni Center</td>
<td>Name: Peter Zhang&lt;br&gt;Email: <a href="mailto:pezhang@mcw.edu">pezhang@mcw.edu</a></td>
<td>12/5/2023</td>
</tr>
<tr>
<td><strong>Wednesday, March 6th, 2024</strong>&lt;br&gt;12-1:30pm&lt;br&gt;A1015 (Hub)</td>
<td>Name: Joey Kreis&lt;br&gt;Email: <a href="mailto:jgkreis@mcw.edu">jgkreis@mcw.edu</a></td>
<td>12/5/2023</td>
</tr>
<tr>
<td><strong>Wednesday, March 13th, 2024</strong>&lt;br&gt;12-1:30pm&lt;br&gt;A1015 (Hub)</td>
<td>Name: Email:</td>
<td>12/5/2023</td>
</tr>
<tr>
<td><strong>Tuesday, March 26th, 2024</strong>&lt;br&gt;12-1:30pm&lt;br&gt;Alumni Center</td>
<td>Name: Email:</td>
<td>12/5/2023</td>
</tr>
</tbody>
</table>