



Master of Public Health Degree Program

Dear Prospective Site Preceptor:

Thank you for considering hosting our student's Field Placement at your organization. The Field Placement or Applied Practice Experience is an integral aspect of the MPH curriculum. The purpose of a planned, supervised and evaluated Field Placement is to provide students with the opportunity to synthesize, integrate and apply practical skills and knowledge learned through courses, gain professional experience in a public health work environment, and work on public health projects that are of interest to the student and benefit to the agency.

Students may participate in various types of projects, including but not limited to program design and implementation, program evaluation, community assessment, community health planning, grant proposals, public health policy, and applied research. Students will develop at least two products for the site that demonstrate competency attainment. Examples include educational or training materials, posters, presentations, surveys, reports, spreadsheets, websites, infographics, or other digital artifacts of learning.

While your organization would benefit from the student's participation, the preceptor also has various responsibilities. The preceptor, in conjunction with a faculty advisor, provides resources and guidance to the student in completing the project activities. This person should have significant experience in the field or project area.

The Field Placement Coordinator will work closely with your organization to fulfill all of the requirements, including the signing of a legal document, the Affiliation Agreement. This document outlines the terms of the agreement for which the student earns credit from our institution while engaging in activities at your organization. It describes each party's responsibilities and can be modified, as needed, to suit your organization's needs.

Other resources available to you include the Field Placement website and a Site Preceptor Handbook describing your responsibilities.

Please contact us with any questions or concerns you may have. We truly appreciate your participation in our student's Field Placement, and we look forward to working with you.

Sincerely,

A handwritten signature in black ink that reads "Terry Brandenburg". The signature is written in a cursive, flowing style.

Terry Brandenburg, MPH, MBA, CPH
MPH Program Director