Use these methods to combine technology with the classroom setup to encourage student participation when you are conducting a synchronous session:

1. **Set expectations.** Post the session objectives and design—add details to the session information in D2L as a News item.

   **a.** Establish the classroom communication opportunities and orient students:
   - Add card sets at the far site; use them for students to display at their tables; the card can alert you to questions or problems.
   - Use cards for students to post quick responses to your multiple choice questions.

2. **Establish the classroom communication opportunities and orient students:**
   - Start class with a microphone-practice session. Insist students use microphones—and model this by always using yours—to support their content.

3. **Ensure your presence.** An instructor is “perceived as ‘present’...when visible to the students”.
   - Add cards to the far site; use them for students to display at their tables; the card can alert you to questions or problems.
   - Use cards for students to post quick responses to your multiple choice questions.

4. **Diversify the structure of your session.**
   - Change up quiz structures: short answer, opinion open-book, take-home, online prior to class.
   - Integrate multimedia media materials—video, mobile apps or website—to support your content.

5. **Recognize the value of engagement (“amount, type and intensity of investment students make in their educational experiences”) by asking for feedback on a regular basis, throughout the session and at the wrap-up.**
   - Post a 60-second survey to close each session.
   - Create a FAQ list based on any questions received.

**Source:** [http://www.facultyfocus.com/](http://www.facultyfocus.com/)